

شركة البعد المتعدد
Multi dimension Co (MDCC)



MDCC

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MDCC PROFILE

MDCC

Multi-Dimensional Contracting Company

شركة البعد المتعدد للمقاولات

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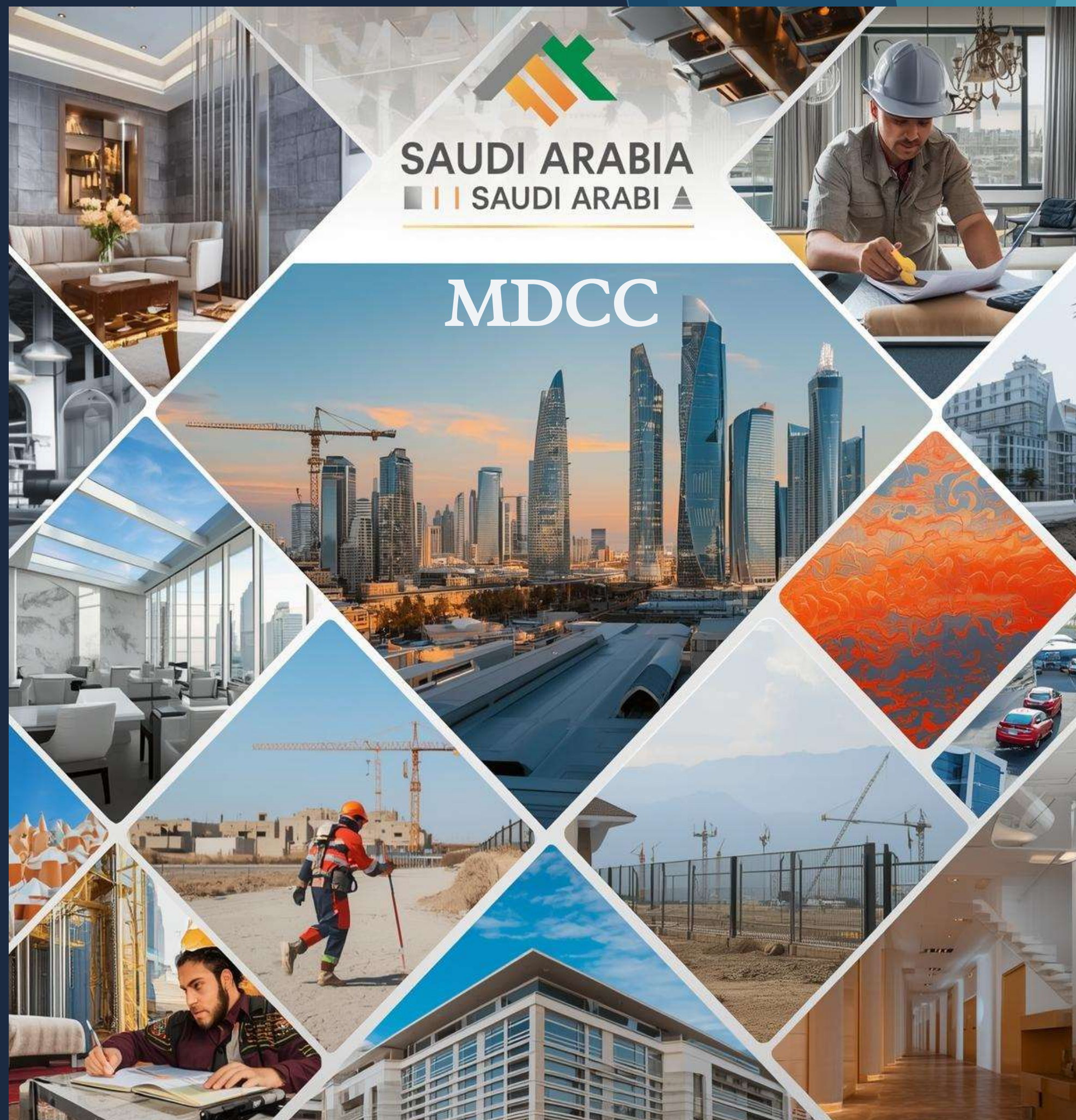


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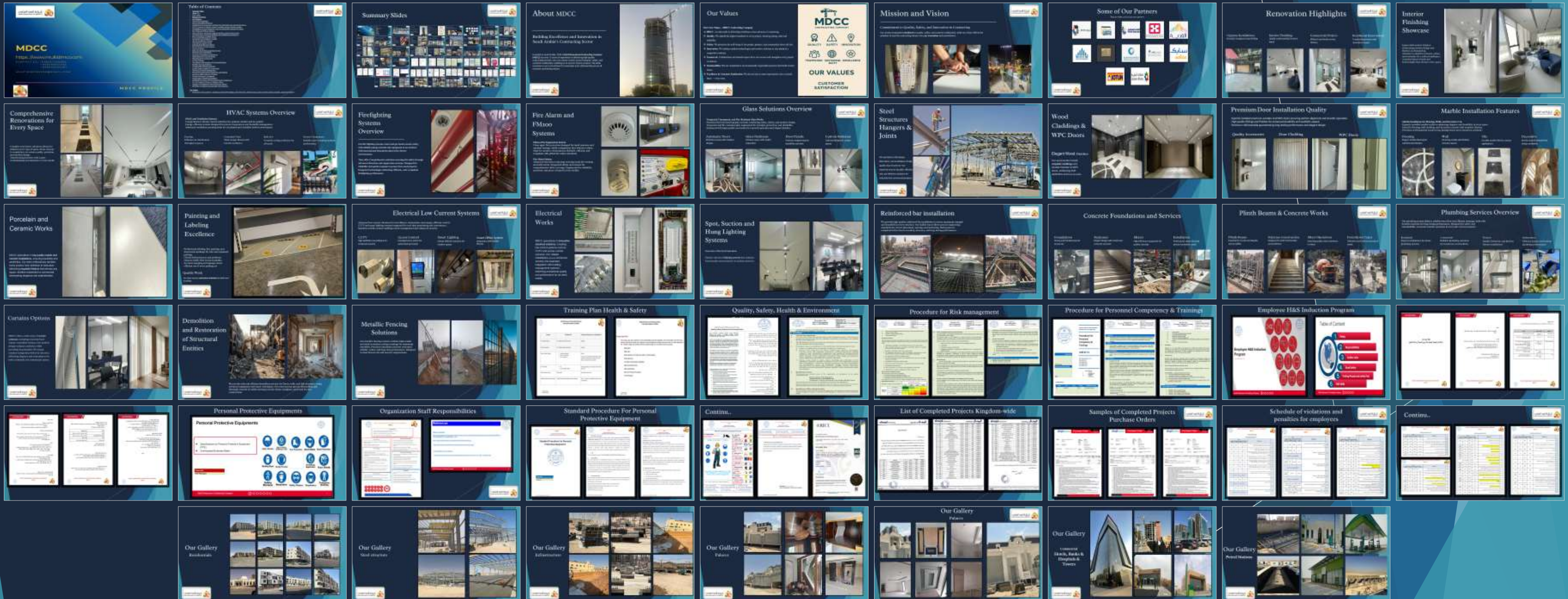
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[Our Gallery](#)

- [Showcases various projects, including residential buildings, steel structures, infrastructure, palaces, hotels, banks, hospitals, and petrol stations.](#)

Summary Slides

شركة البعد المتعدد
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About MDCC

Building Excellence and Innovation in Saudi Arabia's Contracting Sector

Founded in Saudi Arabia, 2010, **Multi-Dimensional Contracting Company (MDCC)** has over 15 years of experience in delivering high-quality contracting services. Our core values revolve around integrity, safety, and customer satisfaction, enabling us to excel in diverse projects. We pride ourselves on our commitment to innovation and craftsmanship across all common contracting sectors

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Our Values

Our Core Values – MDCC Contracting Company

At MDCC, we take pride in delivering excellence across all areas of contracting.

- ❖ **Quality:** We uphold the highest standards in every project, ensuring lasting value and reliability.
- ❖ **Safety:** We prioritize the well-being of our people, partners, and communities above all else.
- ❖ **Innovation:** We embrace modern technologies and creative solutions to stay ahead in a competitive industry.
- ❖ **Teamwork:** Collaboration and mutual respect drive our success and strengthen every project we deliver.
- ❖ **Sustainability:** We are committed to environmentally responsible practices that build a better future.
- ❖ **Excellence & Customer Satisfaction:** We aim not just to meet expectations, but to exceed them — every time.

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QUALITY



SAFETY



INNOVATION



TEAMWORK



SUSTAINAB-
ILITY



EXCELLENCE

OUR VALUES

CUSTOMER SATISFACTION

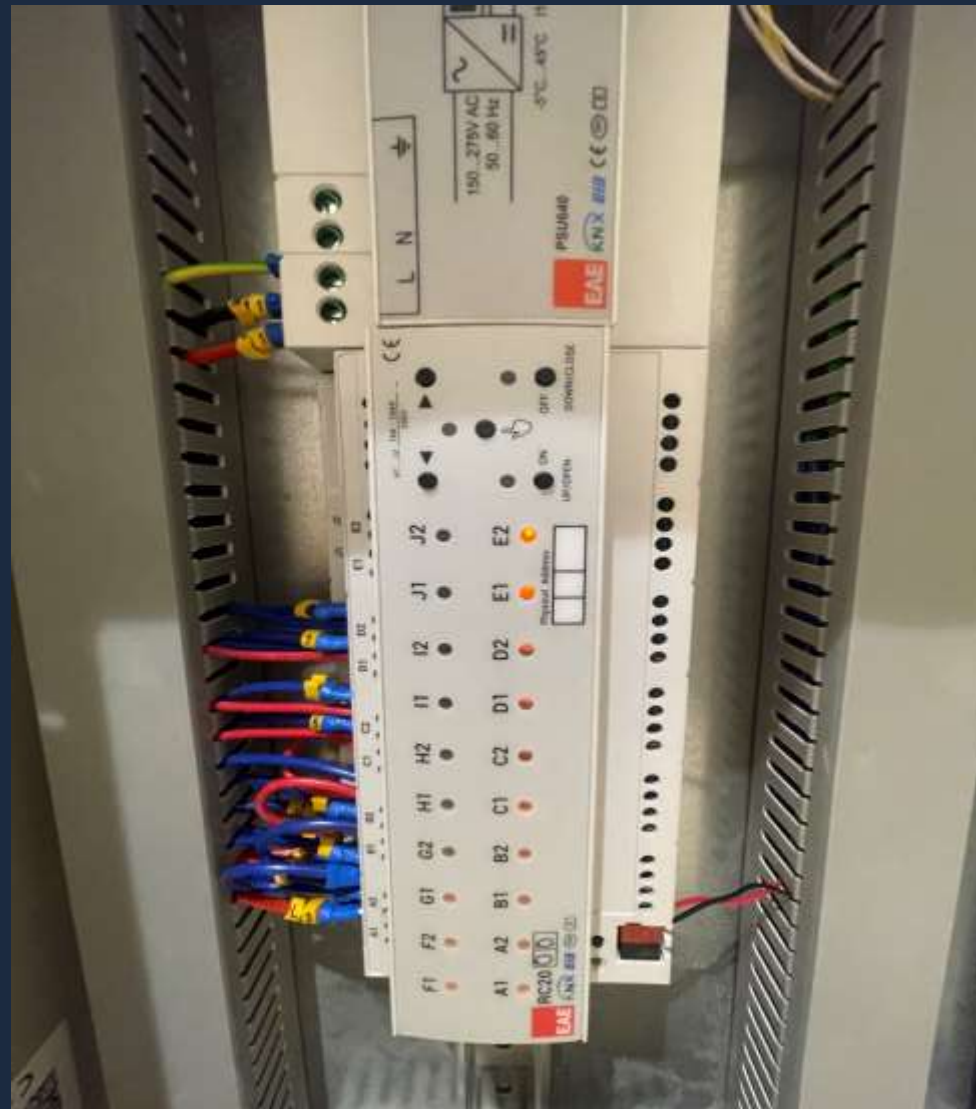
Mission and Vision

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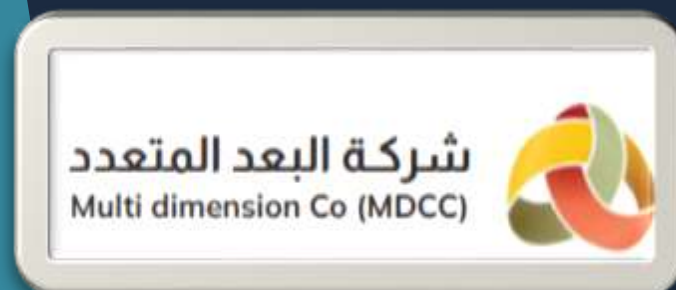
Commitment to Quality, Safety, and Innovation in Contracting

Our mission emphasizes **excellence** in quality, safety, and customer satisfaction, while our vision reflects the ambition to lead the contracting industry through **innovation** and commitment.



Some of Our Partners

Partner with us for your next project



Renovation Highlights

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Gypsum Installations

Precision in gypsum board fitting



Interior Finishing

Quality craftsmanship in every detail



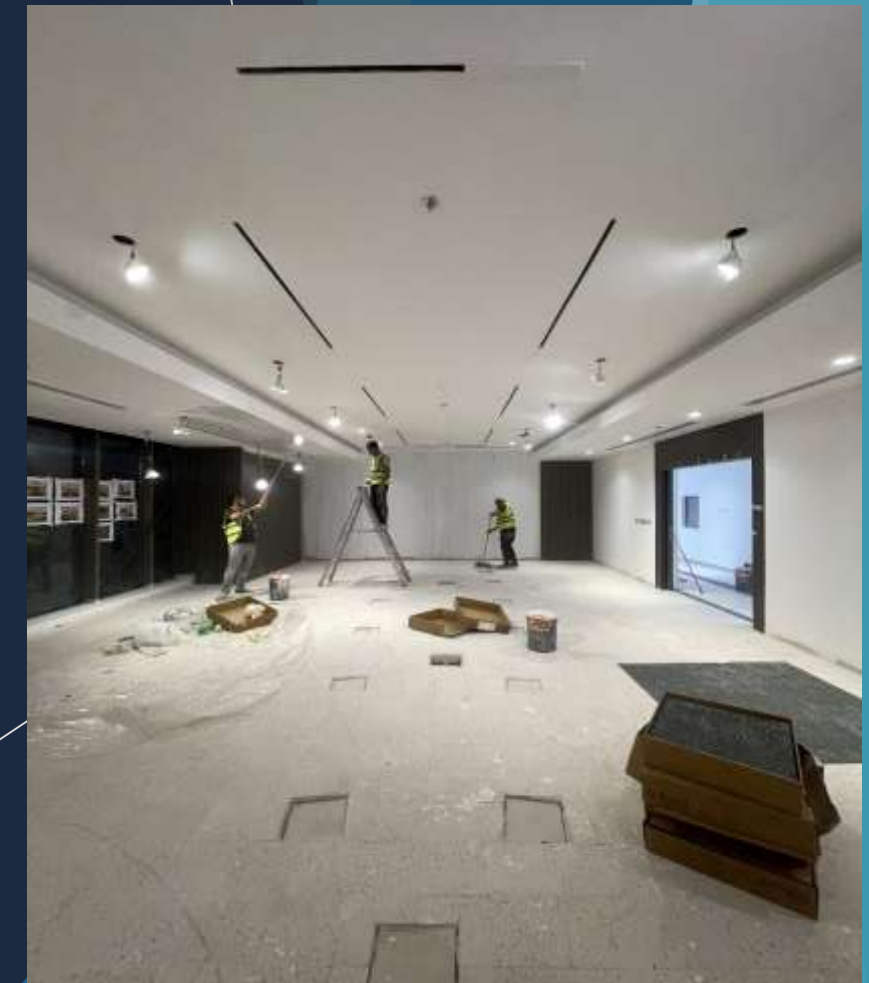
Commercial Projects

Efficient and timely service delivery



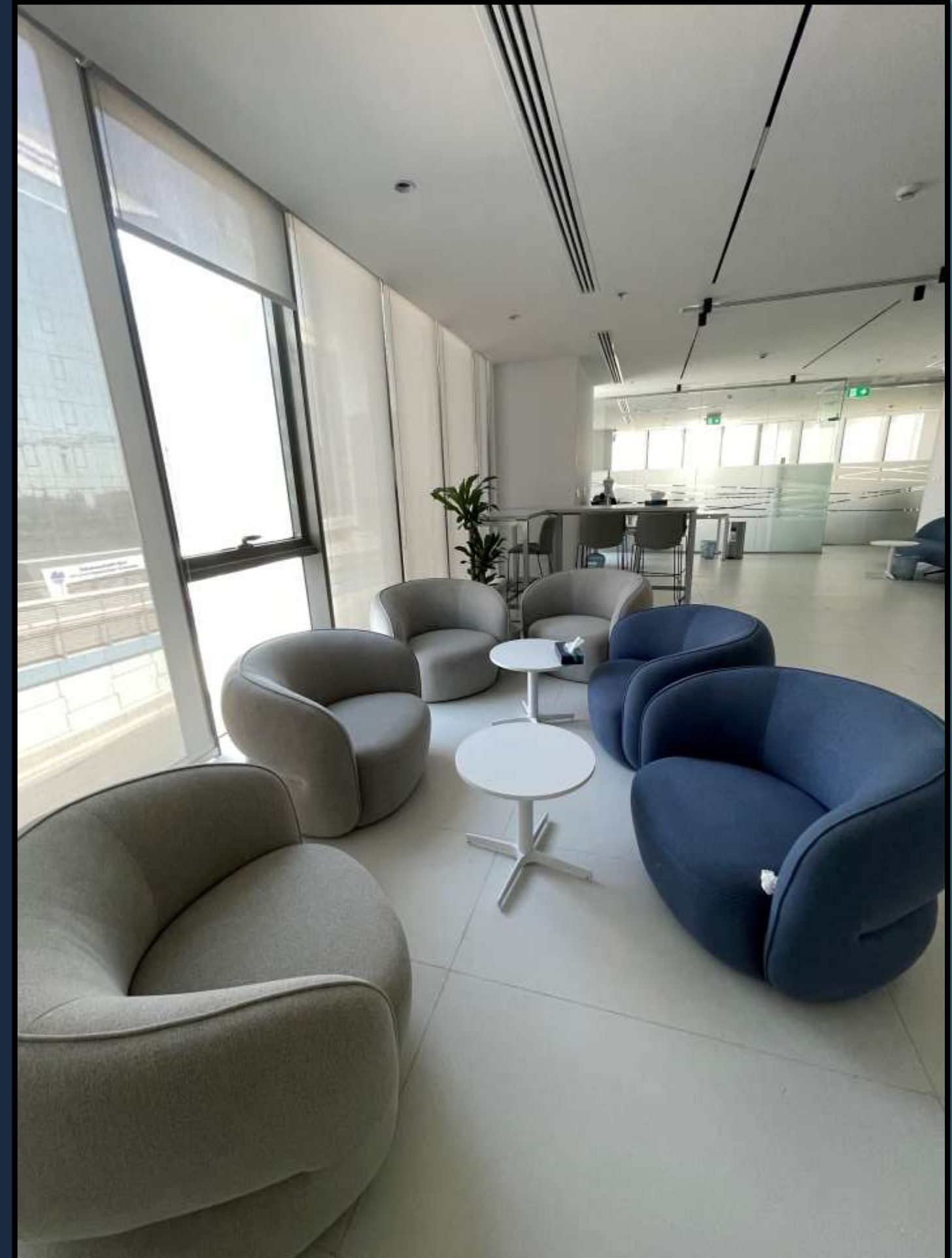
Residential Renovations

Transforming homes with innovative designs



Interior Finishing Showcase

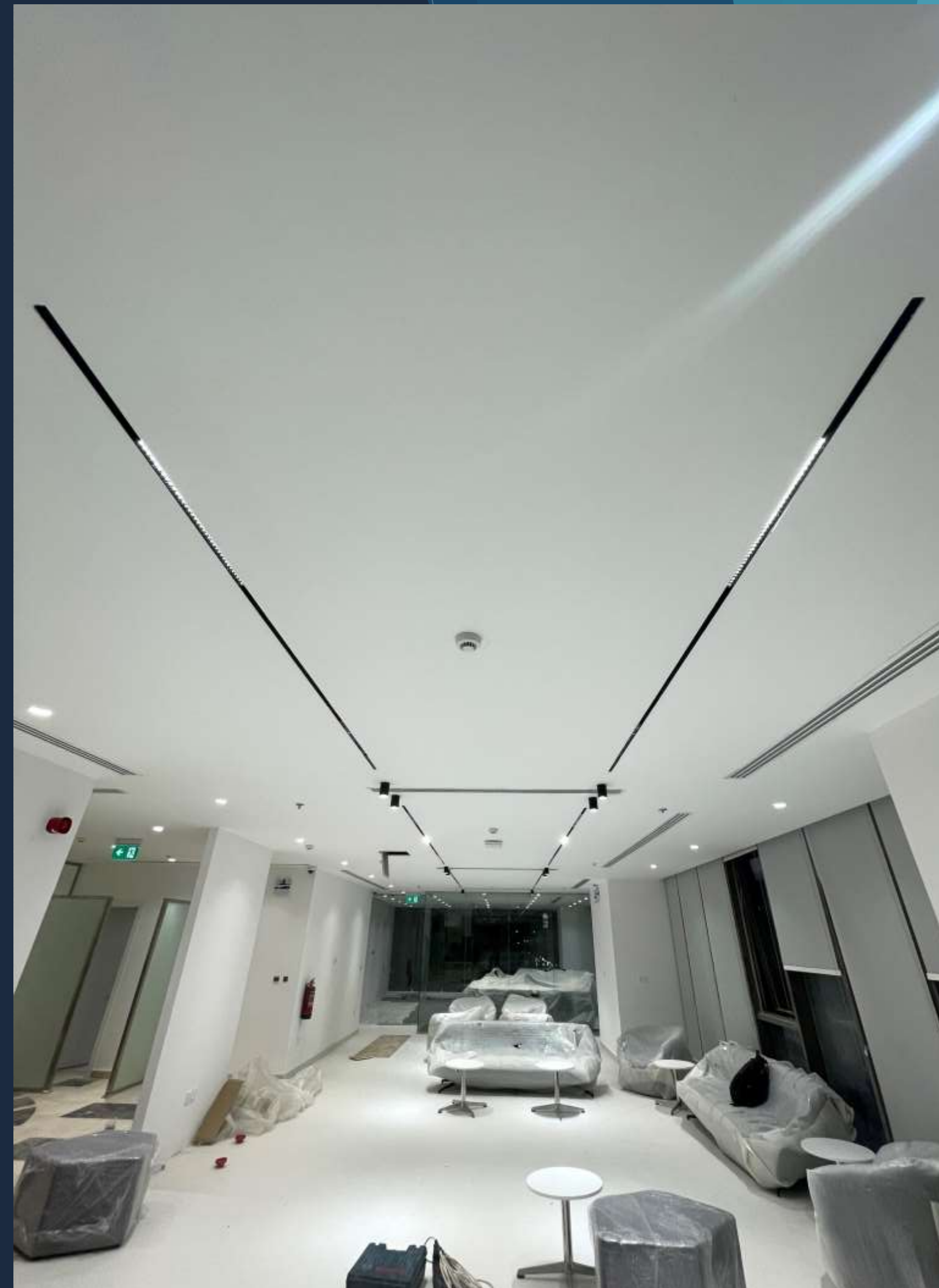
Impeccable interior finishes showcasing modern design and flawless craftsmanship. Attention to detail in textures, colors, and materials for a refined ambiance. A perfect blend of style and functionality that elevates every space.



Comprehensive Renovations for Every Space

Complete renovation solutions tailored to enhance every type of space. From concept to completion, we ensure quality, precision, and modern design.

Transforming interiors with expert craftsmanship and attention to every detail.



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HVAC Systems Overview

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HVAC and Ventilation Systems

Comprehensive climate control solutions for optimal comfort and air quality.
Energy-efficient systems designed for precise temperature and humidity management.
Advanced ventilation ensuring fresh air circulation and a healthy indoor environment.

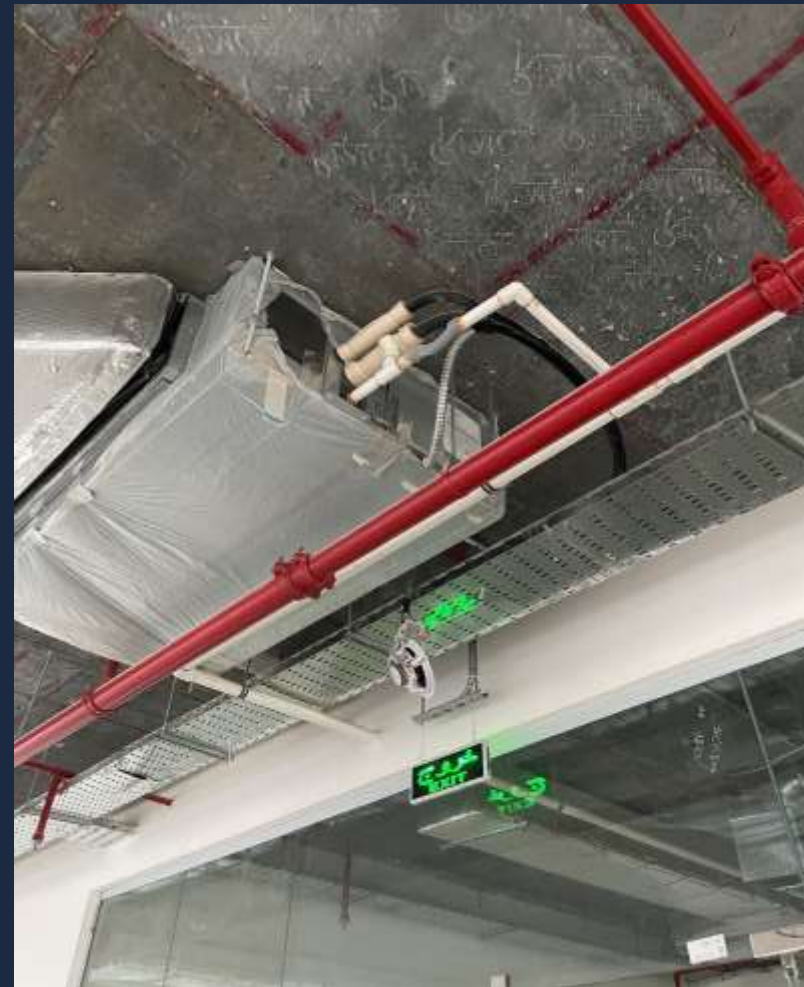
Ducting

Efficient air distribution
throughout spaces



Concealed Units

Sleek design blends with
interior aesthetics



Split ACs

Versatile cooling solutions for
all needs



System Components

Reliable parts ensuring optimal
performance



Firefighting Systems Overview

Our fire fighting systems, water and gas based, ensure safety with reliable piping network and equipment in accordance with international Standards tailored for diverse environments.

They offer Comprehensive solutions ensuring fire safety through advanced detection and suppression systems. Designed for reliability and quick response to protect lives and property. Integrated technologies delivering efficient, code-compliant firefighting performance.

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Fire Alarm and FM200 Systems

FM200 Fire Suppression System

Clean agent fire protection designed for rapid response and minimal damage. Safely extinguishes fires without residue, ideal for sensitive environments. Reliable, efficient, and compliant with global fire safety standards.

Fire Alarm System

Advanced detection technology ensuring early fire warning and swift action. Integrated alarms and sensors for comprehensive safety coverage. Engineered for reliability, precision, and peace of mind in every facility.



Glass Solutions Overview

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Tempered, Transparent, and Fire-Resistant Glass Works

Premium fixed and moving glass systems combining safety, clarity, and modern design.
Tempered and fire-resistant glass engineered for strength, protection, and durability.
Enhanced with high-quality accessories for smooth operation and elegant finishes.

Automatic Doors

Effortless access with modern designs



Glass Partitions

Enhance space with stylish separation



Door Details

Precision engineering for durability and style



Custom Solutions

Tailored designs for unique spaces



Steel Structures Hangers & Joints

We specialize in the design, fabrication, and installation of high-quality steel structures. Our expertise ensures durable, efficient, and cost-effective solutions for industrial and commercial projects.



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Wood Claddings & WPC Doors

Elegant Wood Finishes

Our wood works include
exquisite claddings and
durable Wooden & WPC
doors, enhancing both
aesthetics and functionality.



Premium Door Installation Quality

شركة البعد المتعدد
Multi dimension Co (MDCC)



Expertly installed premium wooden and WPC doors ensuring perfect alignment and smooth operation.
High-quality fittings and finishes for enhanced durability and aesthetic appeal.
Precision craftsmanship guaranteeing long-lasting performance and elegant design.

Quality Accessories



Door Cladding



WPC Doors



Marble Installation Features

شركة البعد المتعدد
Multi dimension Co (MDCC)



Marble Installation for Flooring, Walls, and Decorative Use

Expertly installed marble surfaces enhancing elegance and durability in every space. Ideal for flooring, wall cladding, and decorative accents with seamless finishes. Precision craftsmanship ensures long-lasting beauty and a luxurious aesthetic.

Flooring

Elegant marble flooring for sophisticated designs



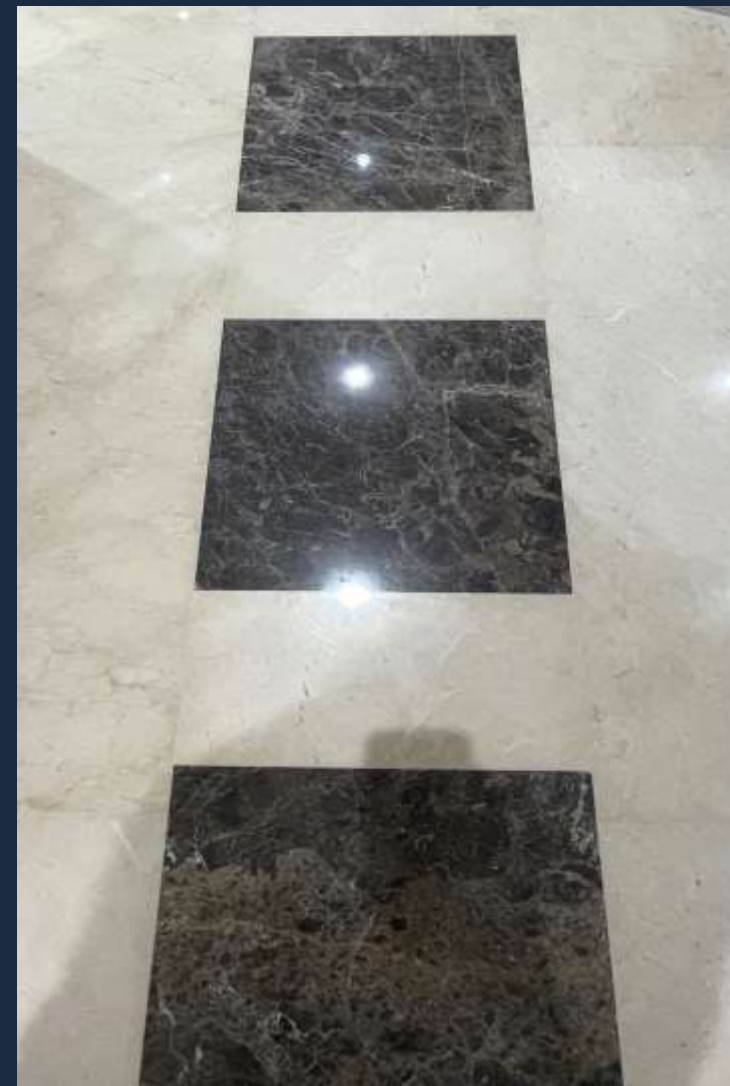
Wall

Stunning marble wall finishes enhance spaces



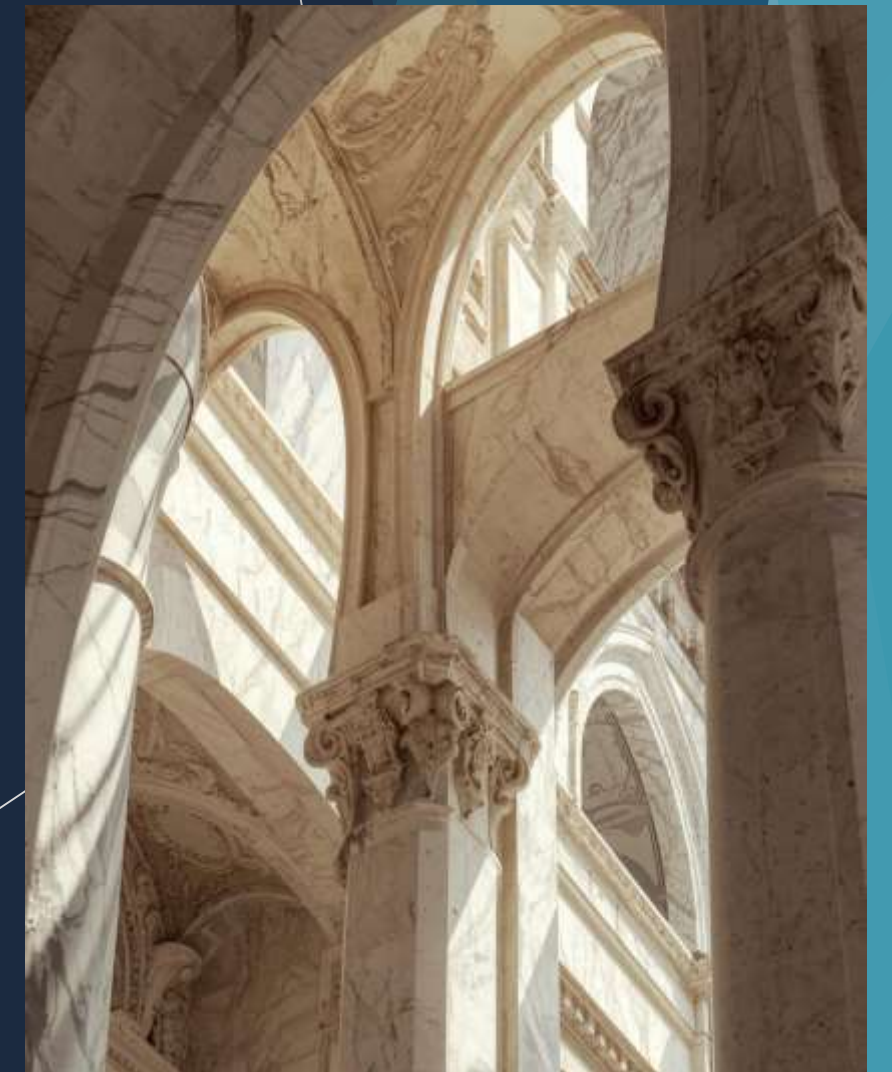
Tile

Durable marble tiles for various applications



Decorative

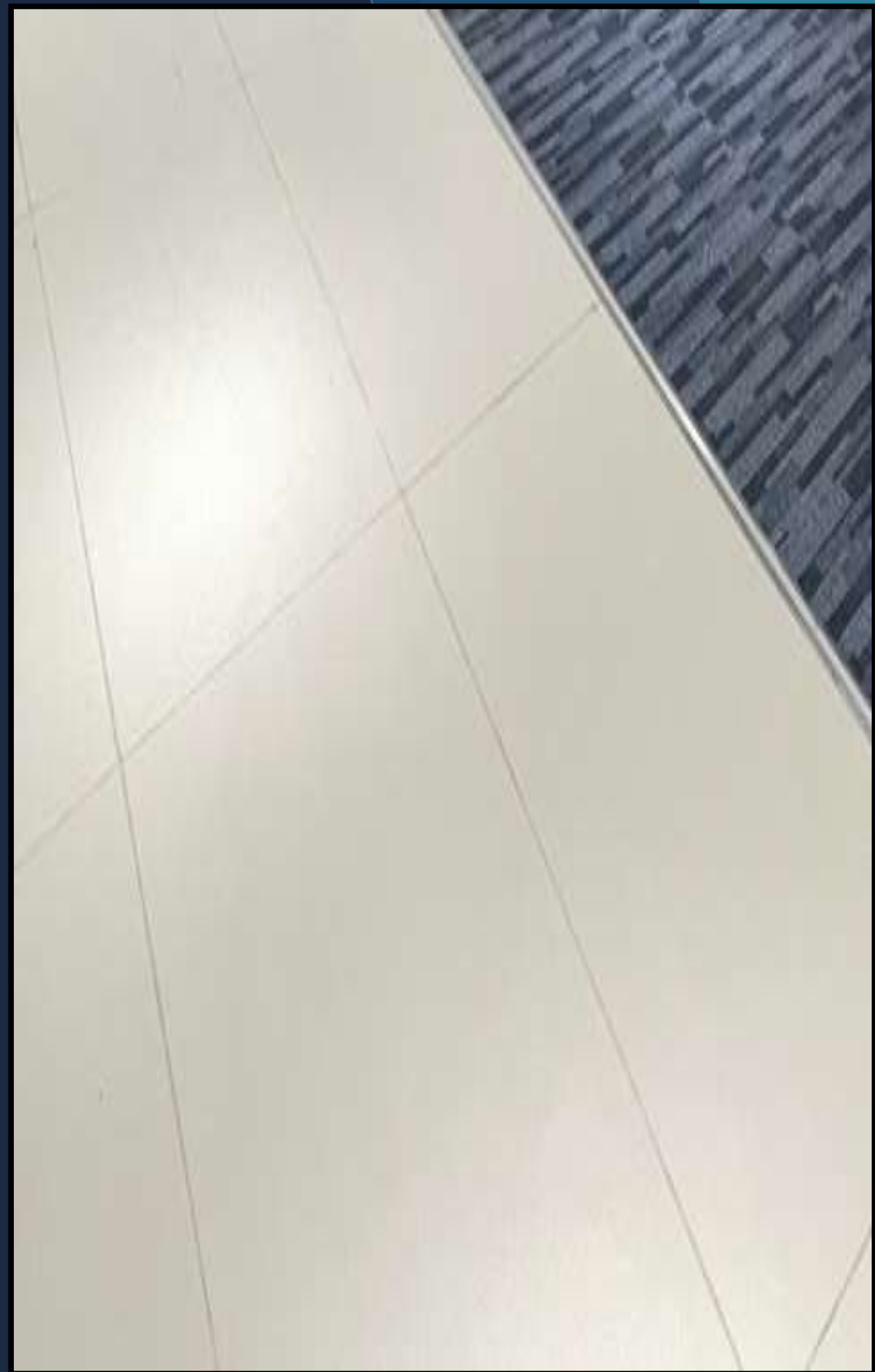
Artistic marble elements for unique aesthetics



Porcelain and Ceramic Works

MDCC specializes in **top-quality marble and ceramic installations**, ensuring durability and aesthetics. Our team meticulously handles every project, from selection to execution, delivering **exquisite finishes** that elevate any space, whether residential or commercial, showcasing elegance and sophistication.

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Painting and Labeling Excellence

Professional labeling, line painting, and directional markings for safe and organized parking.

Clearly defined spaces and pathways enhance traffic flow and accessibility. Accurate mapping and signage ensure efficient use of every parking area.

Quality Work

Our team ensures **meticulous attention** to detail and durability.



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Electrical Low Current Systems

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Advanced low current solutions for surveillance, automation, and energy-efficient control.
CCTV and smart lighting systems integrated for real-time monitoring and convenience.
Seamless mobile control enabling remote management and enhanced security.

CCTV

High-definition surveillance for enhanced security



Access Control

Managed entry points for authorized personnel



Smart Lighting

Energy-efficient solutions for modern spaces



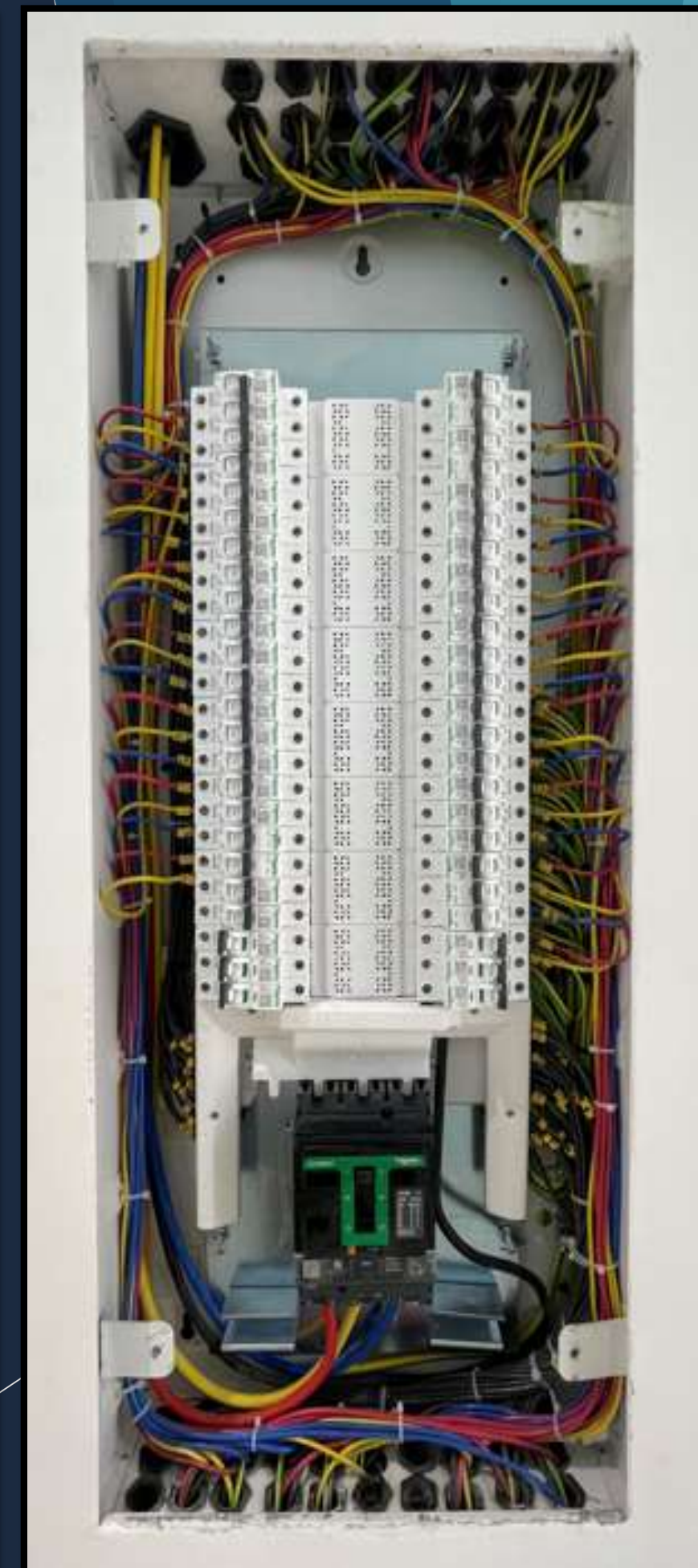
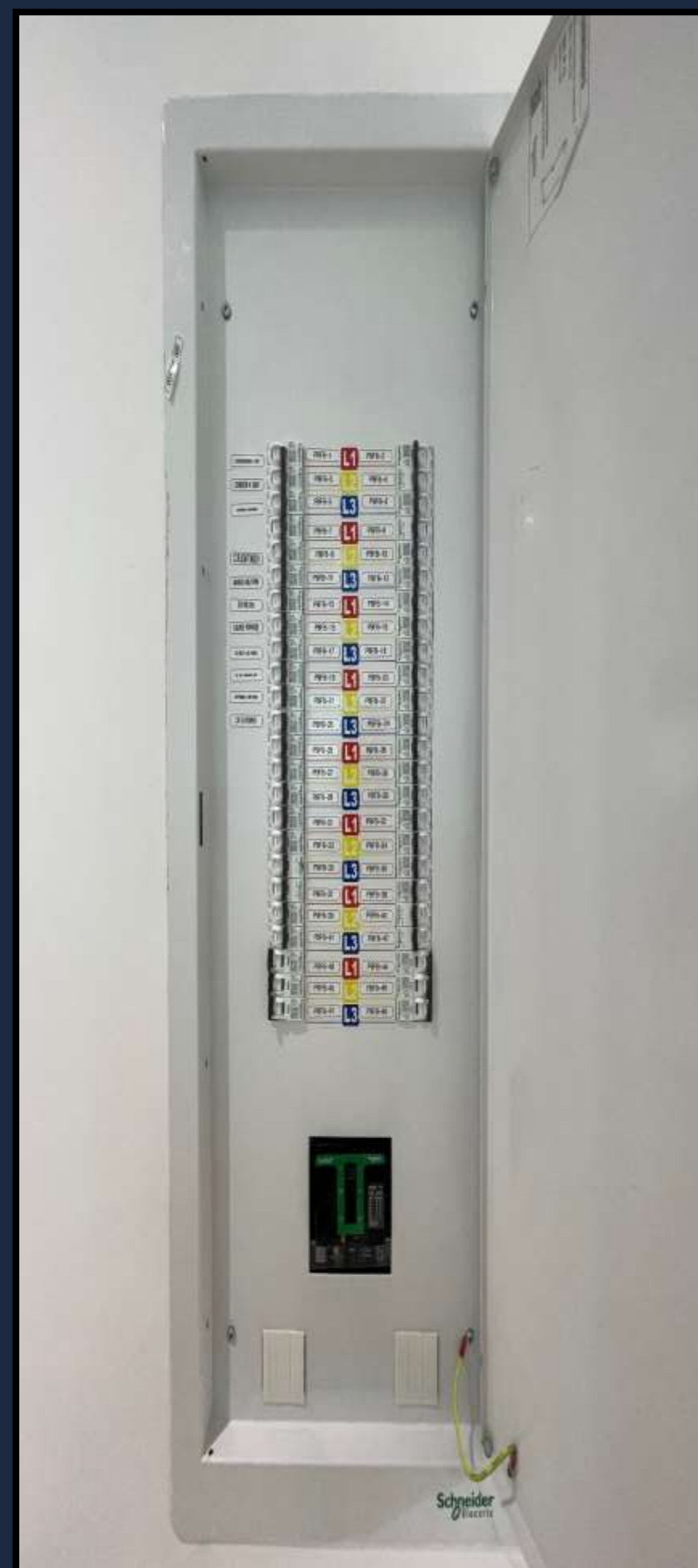
Smart Office System

Integration with Mobile Phones



Electrical Works

MDCC specializes in **innovative electrical solutions**, including low current systems such as CCTV and access control cameras. Our reliable installations ensure enhanced security and seamless integration with building management systems, delivering exceptional quality and performance for all client needs.



Spot, Suction and Hung Lighting Systems

Innovative Electrical Solutions

Explore advanced **lighting systems** that enhance functionality and aesthetics in modern interiors.



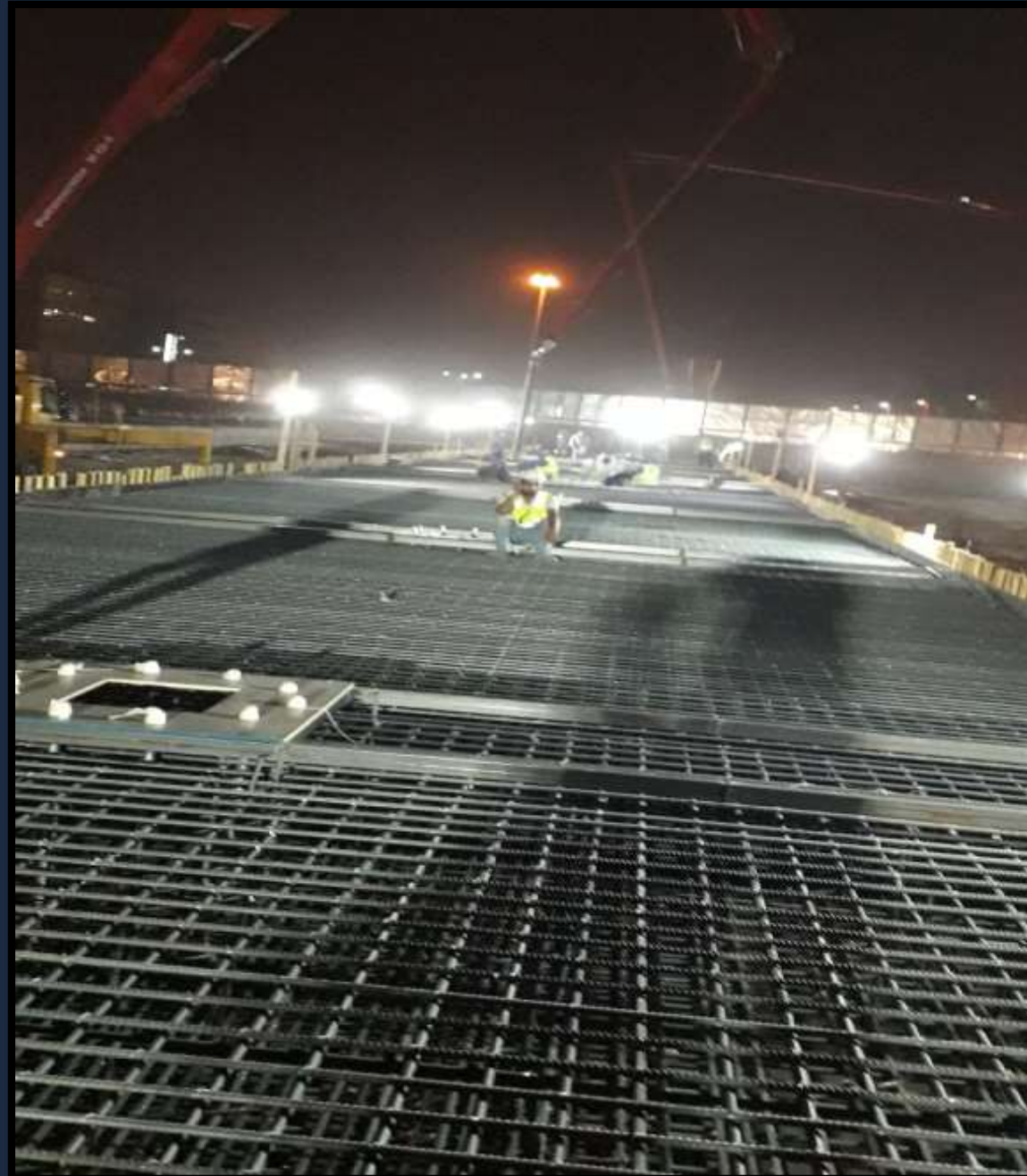
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Reinforced bar installation

We provide high-quality reinforced bar installation to ensure maximum strength and durability in every structure. Our skilled team follows precise engineering standards for correct placement, spacing, and anchoring. Each project is completed with a focus on safety, accuracy, and long-lasting performance.

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Concrete Foundations and Services

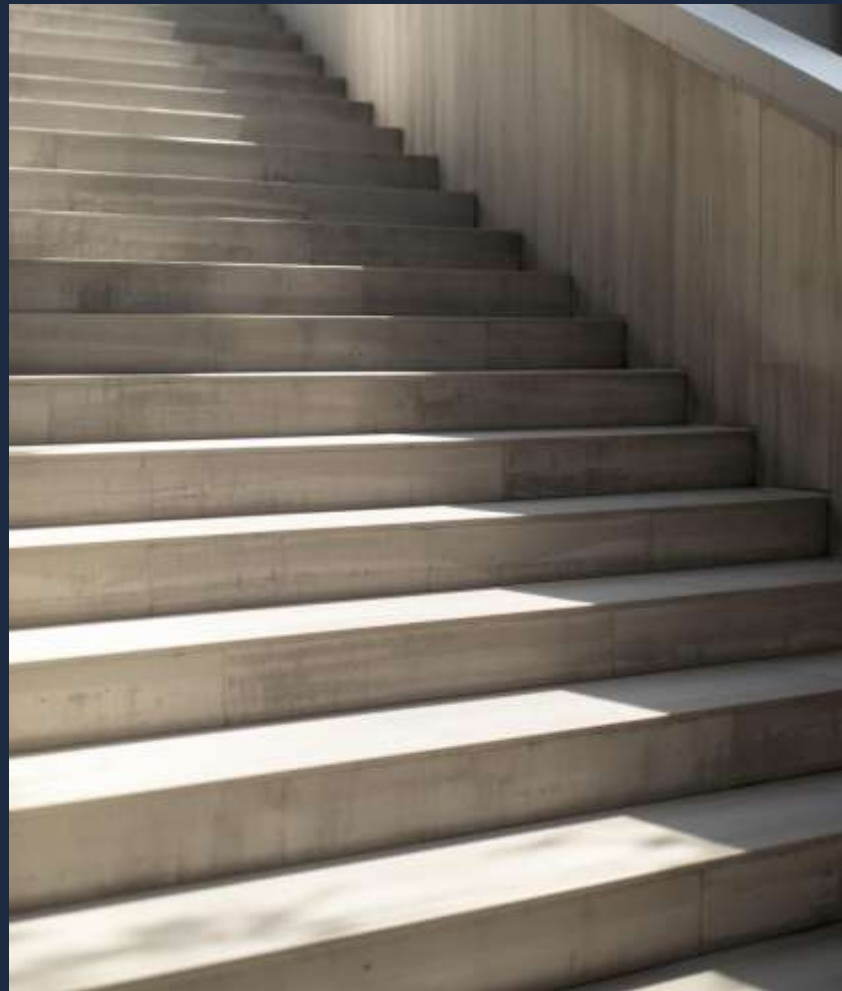
Foundations

Strong and durable base for structures



Staircases

Elegant design with reinforced concrete structure



Mixers

High-efficiency equipment for quality concrete



Installation

Professional setup ensuring precise foundation work



Plinth Beams & Concrete Works

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Plinth Beams

Essential for structural integrity and durability



Staircase Construction

Designed for both functionality and aesthetics



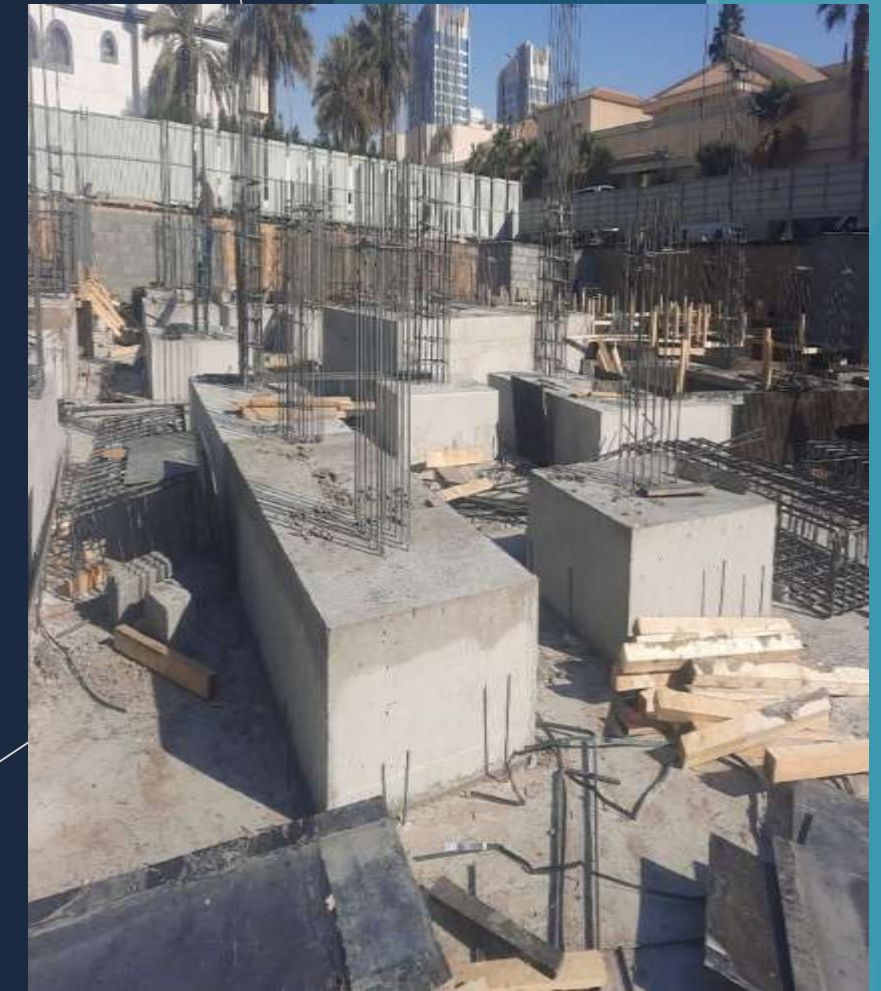
Mixer Operations

Ensuring quality and consistency in mixes



Foundation Types

Tailored to suit various structural needs



Plumbing Services Overview

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Our plumbing system delivers reliable water flow and efficient drainage, built with durable materials for long-lasting performance. Designed for safety and sustainability, it ensures smooth operation in every part of your property.

Residential

Expert installations for home plumbing systems

Commercial

Reliable plumbing solutions for businesses and facilities

Fixtures

Quality bathroom and kitchen fixture installations

Maintenance

Efficient repairs and routine plumbing maintenance



Curtains Options

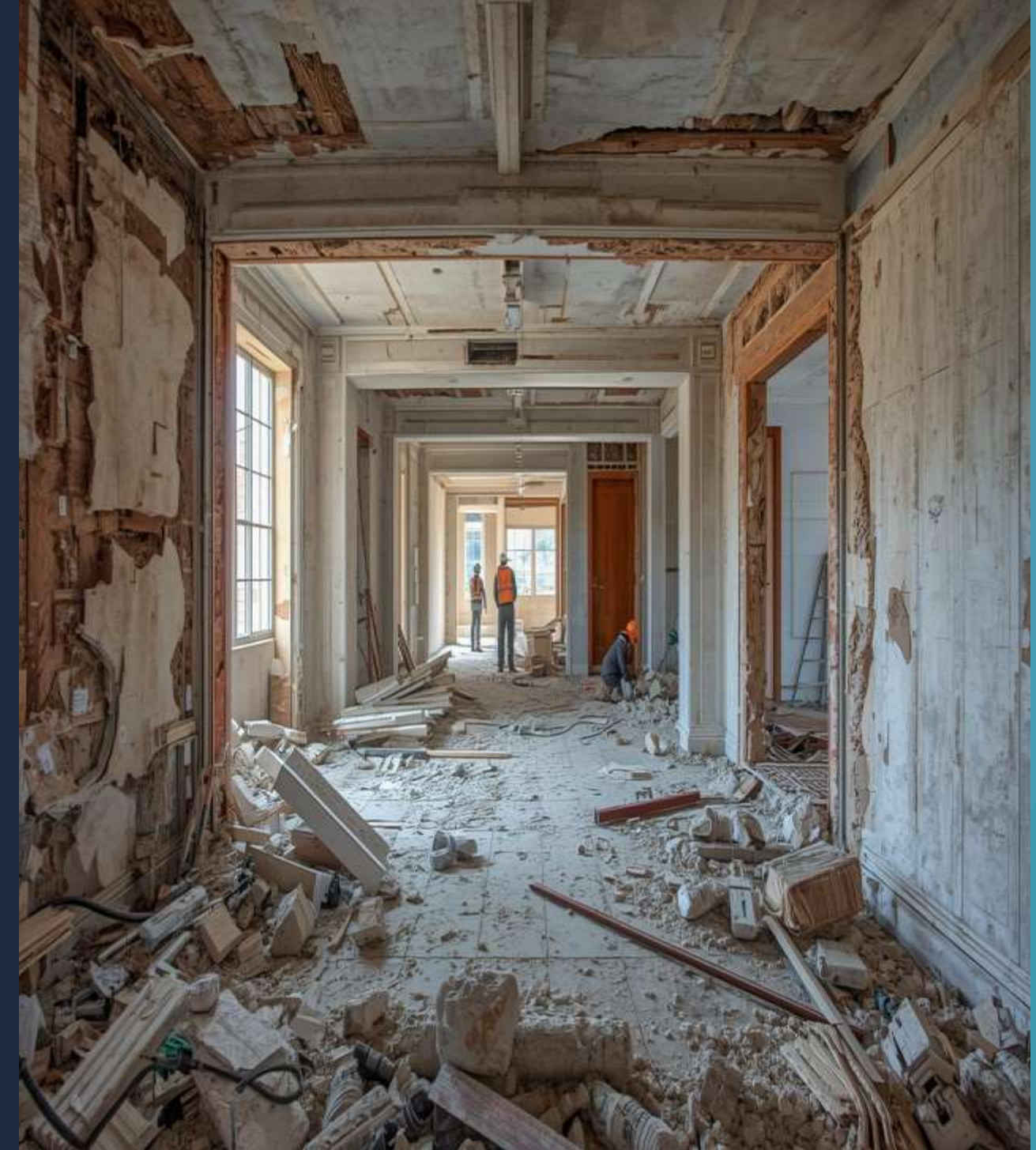
MDCC offers a wide array of **curtain solutions**, including motorized and remote-controlled systems. Our modern designs enhance aesthetics while providing functionality. We ensure seamless integration with your interiors, delivering elegance and convenience for both residential and commercial spaces.



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Demolition and Restoration of Structural Entities



We provide safe and efficient demolition services for floors, walls, and full structures, using advanced equipment and expert techniques. Our team ensures precise dismantling and thorough removal of rubble, leaving your site clean, compliant, and ready for new construction.

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Metallic Fencing Solutions

Our metallic fencing systems combine high-tensile steel with corrosion-resistant coatings for maximum durability. Precision installation ensures structural stability, safety, and long-term performance. Designed to meet diverse site and security requirements.



Transforming Spaces with New Vinyl Flooring

Expertly installed vinyl flooring, including surface preparation, adhesive application, and accurate fitting for a long-lasting and visually appealing finish.



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Training Plan Health & Safety



Multi Dimension Contracting Company Training Plan Health and Safety



Course	Suitable for	Required frequency of attendance
Fire Marshal training	HO , Regional Admin supervisors	Annually
First Aid awareness	HO , Regional Admin supervisors	Annually
Basic fire safety training	<ul style="list-style-type: none"> Front line employees Admin Team/Branch. HO Fire Marshal 	Annual Carers may need refresher training in fire safety awareness and hazards in service users' own homes in line with risk assessments
Fire evacuation	<ul style="list-style-type: none"> HO. Accommodations Mega 	Annual (depending on the nature of the business premises)
H&S Induction training	All new staff	In line with service users
Health and safety risk assessment	Project & Operations Managers and risk assessors	Every 1–2 years or as required by service users' circumstances



Multi Dimension Contracting Company Training Plan Health and Safety



Communication Plan:

The company uses various methods for communicating Safety across the organization. This communication is both formal and informal, scheduled and routine, and in response to various emergencies, incidents that have occurred, or in direct response to a risk. Health and safety communication shall be conducted through but is not limited to the following media.

- Safety Board
- Safety Talks
- Safety Meetings & Joint Health and Safety Committee Meetings
- Email Distributions
- Job Hazard Analysis/Hazard Identification
- Safety Newsletters/Moment
- Safety Alerts/Bulletins
- Safe Work Practices & Procedures
- Training Programs

Quality, Safety, Health & Environment

Policy



سياسة الجودة والسلامة والصحة والبيئة Quality, Safety, Health and Environment Policy

Multi Dimension Contracting Company Services high-quality solutions and services in cleaning, hospitality, catering, landscaping, pest and insect control, manpower support services to our valued customers with complete

comfort and reasonable prices. Our preference over our competitors and our main strength is by providing highly trained and qualified employees, using the latest technology with the best tools and techniques to provide the optimal services. Customer satisfaction is our primary goal, keeping in mind the changing demands of clients; we are committed to being in constant contact with our customers, to obtain their feedback of our services on a regular basis in order to improve the quality of our overall performance.

Our employees are our main asset, so we are keen to provide them with the best possible working environment considering social, psychological and physical conditions of work. Our suppliers also play an important role in our services, which we ensure to have good communication with them, also to fulfil their needs and expectations.

Occupational health & safety and protection of the environment are always considered first at Multi Dimension Contracting Company. We steadfastly provide a safe & Health working environment during our services for our customers, employees, neighbouring community and other interested parties. Considering the importance of the environment and global environmental issues, we are not only committed to protect but also to make efforts to improve the environment.

While providing services to our valued clients, Multi Dimension Contracting Company is fully committed to,

- ❖ Comply with all applicable national and where applicable international compliance obligations.
- ❖ Comply and continually improve its Quality, Health & Safety and Environmental Management System.
- ❖ Eliminate work related hazards by conducting regular hazard identification and taking the required control measures.
- ❖ Ensure participation and consultation of workers in establishing and improving the Health & Safety Management System.
- ❖ Protect the environment, including prevention of pollution and to use of materials having no or less impact on environment.
- ❖ Set Quality, Health & Safety and Environmental Objectives at relevant levels & functions and ensure to achieve.
- ❖ Ensure communication of health and safety policy at all levels.
- ❖ motivate a drug-free workplace by prohibiting the use of drugs and alcohol during and after working time.

تتم شركة البعد المتعدد حلولاً وخدمات عالية الجودة في النظافة، الضيافة وتقيم الطعام، الزراعة والتشجير، مكافحة الآفات والحشرات، الترميمات، خدمات الصيانة الفنية، دعم عمليات المطارات، وتقيم خدمات القوى العاملة لعملائنا الكرام براحة كاملة. ما يميزنا

عن منافسينا ومصدر قوتنا الرئيسي هو بتوفير موظفين مؤهلين ومدربين تدريباً عالياً باستخدام أحدث وأفضل الأدوات والتقنيات لتقييم الخدمات المثالية لعملائنا. إن رضا العملاء هو هدفنا الأساسي، لذا مع الأخذ بعين الاعتبار المتطلبات المتغيرة للعملاء، فإننا ملتزمون بأن نكون على اتصال دائم مع عملائنا، للحصول على ملاحظاتهم حول خدماتنا بأعلى مستوى من أجل تحسين جودة أدائها العام.

موظفينا هم أصولنا الرئيسية، لذلك نحن حريصون دائماً على تزويدهم بأفضل بيئة عمل ممكنة مع مراعاة الظروف الاجتماعية والنفسية والبدنية في مواقع العمل. كما يلعب مورديننا أيضاً دوراً مهماً في خدماتنا، لذلك نضمن بأنهم لدينا شبكة اتصالات جيدة وواضحة معهم لتلبية احتياجاتهم وتوقعاتهم بما يخدم تطلعاتنا

في البعد المتعدد يتم اعتبار الصحة والسلامة المهنية دائماً أولاً، لذا نحن ملتزمون

بتوفير بيئة عمل آمنة وصحية لعملائنا وموظفينا والمجتمع المجاور وجميع أصحاب المصلحة الآخرين. ونظراً لأهمية البيئة والقضايا البيئية العالمية، فإننا نتخذ جميع التدابير اللازمة للحد من استهلاك الموارد الطبيعية وأنشطة الكربون الضارة للبيئة في عملياتنا التشغيلية

لتتم شركة البعد المتعدد أثناء تقديم خدماتها بالتالي:

- ❖ الامتثال لجميع الأنظمة والتعاون مع الجهات المحلية المطلوبة وأفضل الممارسات العالمية.
- ❖ الامتثال والتطوير المستمر لنظام إدارة الجودة والصحة والسلامة والبيئة.
- ❖ حرم المخاطر المتعلقة بالعمل عن طريق إجراء عمليات تحديد المخاطر بشكل دوري واتخاذ الإجراءات المناسبة للتحكم بها.
- ❖ ضمان مشاركة الموظفين وأخذ آرائهم في إنشاء تحسين نظام السلامة والصحة المهنية.
- ❖ حماية البيئة، بما في ذلك منع التلوث، واستخدام مواد ليس لها تأثير أو ذات تأثير محدود على البيئة.
- ❖ تحديد الأهداف للجودة والصحة والسلامة البيئة لكل المستويات الإدارية ذات الصلة وضمان تحقيقها.
- ❖ ضمان إيصال سياسة الصحة والسلامة لجميع المستويات.
- ❖ تحفيز مكان العمل الداخلي من المخدرات عن طريق حظر تعاطي المخدرات والكحول أثناء وبعد وقت العمل.



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processes and service conformity. They are also responsible for ensuring that risks are managed through mitigation / action plan

4- Procedure:

1. Context of the Organization

As a part of the context, the intended results of the management system is achieved by the external and internal issues that are relevantly determined to the purpose and strategic direction of the organization.

The HSE Manager monitors and reviews the information on the external and internal issues after discussing with the Functional Heads.

Following are taken into consideration for the identification of internal and external issues:

- Positive and negative factors, including the condition for consideration.
- External issues arising from the cultural, political, legal, regulatory, technological, economic, natural and competitive environment, contractual agreements including company's scope, infrastructure dependencies and operational interdependencies; supply chain and contractor relationships and commitments; impact on the processes and/or objectives of the organization, perceptions, values, needs and interests of external stakeholders, operational forces and lines of authority.
- Internal issues related to values, culture, knowledge, and performance of the organization; objectives, strategies and business mission of the organization; policies, plans and guidelines to achieve the objectives; governance, roles and responsibilities, and accountabilities; overall risk management strategy; internal stakeholders; information flow and decision-making processes; capabilities, resources and assets; procedures, processes and practices; activities, functions, services and products; brand and reputation.

2. Identification of Issues

The internal and external issues of the organization are determined by the points considered below:

- Relate to purpose of the organization.
- Strategic direction of management, and
- Achievement of objectives and desired results that gets affected by factors.

Such internal and external issues are identified and recorded in the FMS Manual.

Based on follow-up of the steps mentioned in para 4.1 and 4.2, note down all such issues in the Risk Analysis Sheet with the identification of issues as 'Internal' and/or 'External'.

4.3 Identification of Risks and Opportunities

The information about internal and external issue risks concerning the product, process and facility management system is collected by HSE Manager, on discussion with the Functional Heads.

Procedure for Risk management



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- Assurance that the facility management system can achieve its intended results.
- Enhance desirable effects.
- Prevent, or reduce, undesired effects.
- Achieve improvement.

Risk Criteria Includes

The information about internal and external issue risks concerning the product, process and facility management system is collected by HSE Manager, on discussion with the Functional Heads.

1. Relationship of stakeholder, critical activities, functions, services and products.
2. When operating environment and inherent uncertainty operates in weakened governance or rule of law environments.
3. Disruptive or undesirable events have a potential impact.
4. The organization subscribes to legal and regulatory requirements and other requirements (e.g. contractual obligations, human rights commitments);
5. The organization's overall risk management policy.
6. The nature and types of threats and consequences that can occur to its assets, business and operations.
7. The likelihood, consequences, and level of risk.
8. Needs of and impacts on stakeholders – particularly life, safety and human rights.
9. Reputational and perceived risk.
10. Level of risk tolerance or risk aversion of the organization and its clients.
11. Combinations and sequences of multiple risks will be considered.

4. Risk Evaluation (Magnitude of Risk)

1. The main factors by which risks are evaluated:
 - A = Occurrence of an issue in the period of span.
 - B = Severity of identified risk against the identified issue.
 - C = applicability of legal requirements to the activity / process / issue / service, etc.
2. The evaluation of the risk related to facility management system is done as per the methodology given below.

Power (Effects of influence) = Priority x Relevance		Priority (Effects on decisions)			
		No importance	Minor importance	Some importance	Major importance
Relevance (Effects on activities)	Not relevant	1	2	3	4
	Minor relevance	2	4	6	8
	Influential	3	6	9	12
	Significantly relevant	4	8	12	16



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4.5 Actions to Implement the Risk and Opportunities

As described below, a plan for the risk analysis sheet is made including actions to address risk and opportunities by the company.

1. The potential impact on the adaptation of products, processes, services and facility management systems is proportional to the actions taken to address risk and opportunities.

Options to address risks can include any of the things listed below:

1. Take action to reduce / eliminate the risk or eliminating the risk source.
2. Avoiding risk.
3. Taking risks to pursue an opportunity.
4. Changing the likelihood or consequences, sharing the risk, or retaining risk by informed decision.

Opportunities can lead to the adoption of new facility operations processes and practices, launching new equipment / instruments as well as services, opening new markets, addressing new clients/customers, building partnerships, using new technology and other desirable and viable possibilities to address our organizations or customers' needs.

6. Risk Monitoring

1. The risk analysis sheet is recorded with status high, low, and medium of risk every six-month reviewed by HSE Manager.
2. If the risk is high from any abnormal things that happened during the month then immediate action is initiated without waiting till the end of the month. The Risk analysis sheet contains a summary of risk status.
3. All the risks are recorded in the risk analysis and monitoring sheet.

The HSE Manager is responsible for working with Functional Heads to ensure that high and medium risks identified by the team are considered and mitigation action is initiated as per actions planned.
7. Discussion of Risk and Opportunities in Management Review Meeting
 1. In the management review meeting, once in six months the risk analysis and monitoring sheet is reviewed.
 2. Management review meetings are held to discuss the identification of any new areas of risk, the need for updating of risk, results of action taken and effectiveness of action for reduction of risk, etc., The assessment is updated considering factors such as improved assessment methodologies or major changes to the organization's mission, products, and processes. In such cases, the organization's mission related to the external and internal issue and its risk and opportunities is determined for follow-up evaluations based on change in evaluation methodology or significant the changes.



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8. Functional Area Wise Risks and Opportunities

1. Considering the macro level risks, functional area wise risks and opportunities are identified, and details are documented in process approach sheet. Functional Heads shall initiate actions in their areas if any risk reaches a medium or high level, as per process approach sheet.
9. Actions to Prevent Risk
 1. The action should be identified to eliminate the causes of potential nonconformities to prevent occurrence and should be appropriate to the impact of the potential problems.
 - Potential causes of non-conformances is addressed by analysis of information from facility operation and service processes, incident investigation report, audit reports and customer complaints.
 - The action needed to prevent potential problems is determined.
 - Determine and ensure the implementation of the preventive action needed.
 - Control should ensure that preventive action is effective.
 2. Action taken on risks and outcomes and status of risks are submitted for management review.

5- Associated Documents:

- ASM-DI-6.1/F01 Context & Interested Party Risk Analysis
- ASM-DI-6.1a Emergency response plan
- ASM-DI-6.1b Business Continuity Plan

Procedure for Personnel Competency & Trainings



Issue 00 - Revision 17 Dated June 2025
Effective Date: 15th August 2023

Procedure For Personnel Competency & Trainings

ASM-DI-7.2

Ref. Clause (Clause: 7.2)
ISO 9001:2015
ISO 14001:2015
ISO 41001:2018
ISO 45001:2018

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1	Cover Page
2	Purpose and Scope
2	Responsibilities
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3	Associated Docs.

Prepared By:

HSE Manager

Reviewed & Approved By

HRD

Revision History:

Revision	Date	Page(s)	Author(s)	Modification Description
01	June 2024		HSE	Document review



Procedure For Personnel Competency & Training Doc.# ASM-DI-7.2

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1- Purpose:

1.1. The purpose of this procedure is to define the competency requirements for positions in the Multi Dimension Contracting Company for hiring and on-going training of employees to ensure the requirements are met, and for evaluating the effectiveness of training provided.

2- Scope:

1.2 This procedure is applicable for all the existing employees and new recruits in the Multi Dimension Contracting Company, it also includes identification of training needs of employees and providing it, to enhance the competency up to the required level.

3- Responsibilities:

1.3 Manager xxxxxxxx is responsible for identifying training needs of all persons (in all operational areas as well as ISO standards Management system) and arranging resources in imparting them.

4- Procedure:

1. Competence of staff

the Multi Dimension Contracting Company has documented the competence requirements based on the specific criteria; for each function influencing the quality & safety of services, including requirements for education, qualification, training, technical knowledge, skills and experience. All such criteria are documented in the employee competence matrix (ASM-DI-7.2/F01 Competency Matrix).

Staff at all levels need to have some form of skill progression based on their own and organization's future objectives, the degree of progression will depend on the individual capabilities, willingness to move ahead, and a continuous process.

While selecting personnel the Multi Dimension Contracting Company ensures that the personnel have the required competence to perform services for which they are responsible.

2. Personnel Authorization and Job Descriptions

All personnel belonging to the Multi Dimension Contracting Company are provided with documented job descriptions (ASM-DI-7.2/F04 Job Descriptions & Authorities) for clarity of their roles, responsibilities, and authorities.

Manager xxxxxxxx makes sure that all staff working in their specific services have their completed and signed job descriptions.

3. Training need identification

Training activities identified will be classified / related to the following (but not limited to) areas

- Induction Training



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- On job training
- ISO Standards orientation and introduction
- ISO Standards Internal Auditing
- Equipment Handling Trainings
- Document and Record Management
- Training as per the Multi Dimension Contracting Company quality management system
- Any other. Project specific training.

4. Training Plan

Manager xxxxxxxx is responsible to plan trainings for a calendar year. ASM-DI-7.2/F02 Annual Training Plan is developed to plan all identified training by the concerned departmental heads. This training plan is approved by CEO after consultation and confirmation from concerned departmental heads (in case it includes external trainings).

5. Training Record

ASM-DI-7.2/F03 Training & Evaluation Record is utilized in all trainings managed and performed at the Multi Dimension Contracting Company premises, whether the training is external or internal. In addition, if the training is based on test performance, the performance records are then attached to training evaluation record.

6. Internal Training (effectiveness) Evaluation Criteria

Internal Trainers are advised to utilize the following criteria for training evaluation in case they have not defined any criteria of their own.

SCORE CRITERIA.... Regarding Participant's performance:

- 1 - Poor and will require re-training on the subject
- 2 - Average and will require re-evaluation or re-training.
- 3 - Fair and can perform activity fulfilling minimum requirements under supervision.
- 4 - Good and can follow and fulfill all requirements.
- 5 - Excellent and can follow and fulfill all requirements and can supervise others in the performance of similar activity.

Note: This is not applicable on external training where external training.

5- Associated Documents:

- ASM-DI-7.2/F01 Competency Matrix
- ASM-DI-7.2/F02 Annual Training Plan
- ASM-DI-7.2/F03 Training & Evaluation Record
- ASM-DI-7.2/F04 Job Descriptions & Authorities

Employee H&S Induction Program



Employee H&S Induction Program



Table of Content



خطة إجراءات

السلامة والصحة المهنية لمشاريع الصيانة وإعادة التأهيل



الغرض:

امتثال شركة البعث المتعددة لجميع اللوائح الحكومية المعمول بها ، وسياسات ولوائح العميل المحددة

الأهداف:

الهدف من خطة الصحة والسلامة المهنية هو تحديد المتطلبات والإجراءات الواجب اتخاذها أثناء تنفيذ الأعمال .

- تنفيذ المشروع بتطبيق تنظيم السلامة والصحة في العمل بكفاءة واتساق.
- تحديد وتقييم جميع المخاطر والتأثيرات على البشر والممتلكات والبيئة.
- إنشاء إطار موحد لتنفيذ وتسلسل مبادرات الحماية والصحة في مختلف مراحل نشاط المشروع.

تسعى جميع أهداف خطة الصحة والسلامة المهنية إلى:

1. تجنب وقوع الحوادث.
2. الامتثال للمتطلبات المحلية والعالمية الممكنة خلال تنفيذ المشروع.



تحديد المسؤوليات:

يجب على كل شخص مرتبط بالمشروع أن يفهم مسؤولياته فيما يتعلق بالصحة والسلامة في المشروع .

الموضوع	الأطراف المعنية	الالتزام
خطة الصحة والسلامة	<ul style="list-style-type: none"> • مدير المشروع. • المشرف الميداني. 	قراءة ومشاركة المعرفة لفريق الخط الأول
ممارسات العمل الآمنة.	<ul style="list-style-type: none"> • المشرف الميداني 	<ul style="list-style-type: none"> • التأكد من أن جميع أنشطة المشروع تم مشاركتها مع فريق الخط الأول لإبلاغها بشكل آمن.
قواعد السلامة الخاصة بالموقع	<ul style="list-style-type: none"> • مدير المشروع. • المشرف الميداني. • فريق الخط الأول 	<ul style="list-style-type: none"> • ضمان امتثال جميع العاملين ومقاولي الباطن لقواعد السلامة المتبعة من مالك المشروع. • ضمان التزام جميع المتواجدين بالموقع بمعدات الحماية الشخصية (بسر الخوذة، حذاء السلامة، القفازات العازية للأنشطة وحماية العين). • ضمان مناسبة معايير المعدات والتوصيلات الكهربائية للمعدات المستخدمة بالمشروع
التدريب	<ul style="list-style-type: none"> • إدارة الصحة والسلامة المهنية. • مدير المشروع. 	<ul style="list-style-type: none"> • ضمان تدريب جميع العاملين قبل البدء بالمشروع بموضوعات تطبيق إجراءات العمل الآمنة.
الحوادث	<ul style="list-style-type: none"> • المشرف الميداني. • إدارة الصحة والسلامة المهنية. 	<ul style="list-style-type: none"> • يتم إبلاغ جميع إصابات العمل لإدارة السلامة. • يتم عمل التحقيقات اللازمة لتجنب تكرار الإصابة.



إرشادات عامة:

الحماية الشخصية من السقوط:

1. سيتم فحص جميع معدات الحماية من السقوط قبل كل استخدام وفقًا لمعيار الأوشا 1926.502 (d) (21).
2. إزالة جميع وسائل الحماية الشخصية من السقوط التي تعرضت للتلف من الخدمة.

الأسلاك الكهربائية والأقوات الكهربائية:

1. سيقوم أي موظف يستخدم معدات كهربائية و / أو أسلاك بإجراء فحص بصري قبل الاستخدام لكل مجموعة أسلاك.
2. الإبلاغ عن أي مخاطر محتملة أو تلف أو أجزاء مفقودة تشكل خطرًا وإزالة المعدات من الخدمة.
3. عدم استخدام توصيل الأسلاك الكهربائية بشكل مباشر بالمصدر الكهربائي إلا بعد التأكد من استخدام المقبس المناسب.

السلام:

1. سيقوم الموظف الذي يستخدم السلم بإجراء فحص بصري يومي.
2. سيتم إزالة أي سلم تالف من الخدمة ووضع علامة عليه.
3. إجراء فحص دوري من قبل شخص مختص وفقًا لمعيار الأوشا (15) (b) (1926.1053 OSHA) ويشمل الانحناءات ، والخدوش ، والشقوق ، والمسامير المفكوكة أو المفقودة ، والأقواس المنفصلة ، والتآكل يمكن أن يضعف السلم.

طفليات الحريق:

1. فحص طفليات الحريق دوريًا وفقًا لمعيار الأوشا (4) (a) (1926.150 OSHA). يضمن ذلك أن تكون مطفأة الحريق جاهزة عند الحاجة.
2. التأكد من الطفلية من خلال النظر إلى السهم الأخضر في مؤشر الضغط للتأكد من أنه في القسم الأخضر.
3. تأكد من تثبيت دبوس القفل بإحكام في مكانه.
4. حافظ على نظافة الطفلية وتأكد من عدم التخزين أمامها لسهولة الوصول إليها.

الإخطار/الإبلاغ بالحالات غير الآمنة أو الخطرة:

لكل شخص في المشروع الحق والمسؤولية في إخطار إدارة المشروع أو الإشراف بأي حالة غير آمنة أو خطرة قد تكون موجودة



معدات الحماية الشخصية (PPE):

يرتدي جميع الموظفين والمقاولين من الباطن وأفراد الجهات الخارجية على الأقل معدات الحماية الشخصية التالية.

1. حماية الرأس(الخوذة)
2. حماية العين والوجه بحسب الأنشطة أنذاه

النشاط	الحماية المطلوبة
اللحام	غطاء لحام ونظارات أمان مع دروع جانبية
القطع باستخدام القاطع الكهربائي	غطاء لحام ونظارات أمان مع دروع جانبية
الحفر	نظارات واقية
صب الخرسانة	نظارات واقية مع واقيات جانبية

3. حماية القدم (حذاء السلامة)
4. حماية الأيدي (القفازات المناسبة).

منصات العمل المرتفعة والسقالات:

1. يوضع الدرابزين في مكانه في أي وقت تريد فيه منصة العمل عن 4 أقدام فوق سطح الأرض.
2. يتم استخدام معدات الحماية الشخصية الحامية من السقوط (حزام الأمان).
3. يتم قفل العجلات الموجودة على السقالات المتحركة في مكانها عندما يعمل العمال عليها.

المعدات اليدوية والكهربائية:

1. يجب تشغيل الأدوات اليدوية والكهربائية وفقًا لتعليمات وإرشادات المصنّعين يجب ارتداء معدات الحماية الشخصية المناسبة (PPE) ويتم الاحتفاظ بجميع الأدوات اليدوية والكهربائية في حالة جيدة.



إجراءات الأعمال الساخنة:

تشمل أنشطة العمل الساخن الحرق أو اللحام أو القطع أو الطحن أو أي عمليات أخرى ينتج عنها لهب أو شرر ويجب التأكد من اتخاذ التدابير الاحترازية الآتية:

1. يتم تغطية الفتحات والحواجز بالكامل لمنع الشرر من السقوط إلى مستوى أدنى.
2. تواجد طفايات الحريق في منطقة العمل المجاورة.
3. لا يتم تخزين أي مواد قابلة للاشتعال أو قابلة للاحتراق في نطاق 35 قدمًا في أي اتجاه.
4. لن يتم إجراء أي عمليات لحام أو قطع أو تسخين بجانب السوائل القابلة للاشتعال.
5. يتم تحديد أفراد مراقبة الحرائق وتدريبهم وتجهيزهم ببطاقي حريق.

النظافة العامة وتنظيم الموقع:

يتم تطبيق المعايير الدنيا الموضحة أدناه للموقع.

1. تجنب وضع المواد والمخلفات في منطقة يمكن للرياح أن تهب بها.
2. يتم حفظ قضبان اللحام والصواميل والمسامير في حاويات مناسبة.
3. يتم إزالة الأغلال والرافعات والخنق والسلاسل ومعدات السلامة من منطقة العمل في حالة عدم استخدامها وتخزينها بشكل صحيح.
4. يتم وضع حاويات القمامة في المواقع المناسبة.
5. يتم إزالة جميع المسامير من الخرقة والخشب.
6. يتم إزالة القمامة والقمامة والحطام من منطقة العمل يوميًا.

النهاية



Personal Protective Equipments

Personal Protective Equipments



- Specifications on Personal Protective Equipment (PPE).
- Summarized Business Matrix.

Prepared By:

HSE Manager



Safety Helmets



High Visibility
Clothing or Vest



Foot Protection



Dust Mask



Hand Protection



Welding Mask



Hearing Protection



Breathing
Apparatus



Face Shield



Safety
Harness



Respirator



Safety Glasses




Respirators




Protective
Clothing



Organization Staff Responsibilities




MULTI DIMENSSON CONTRACTING COMPANY
MDCC



<p style="text-align: center; margin: 0;">Managing Director</p> <ul style="list-style-type: none"> Overall accountable for the issuance and compliance to H&S policies and procedures; Take interest and publicly support for HSE policies and procedures; Delegate the day to day implementation of HSE matters to Sr. HSE Manager; Ensure competent person are appointed to lead HSE Matters; Ensure adequate provision of resources to meet HSE requirements. Leading yearly HSE management review meeting. 	<p style="text-align: center; margin: 0;">Executive Officers</p> <ul style="list-style-type: none"> Overall accountable for their team compliance to HSE policies and procedures; Highlight the importance for complying with HSE policies and procedures during operational meetings; Ensure required resource are allocated to HSE matters; Regularly participate on HSE Committee meetings. 	<p style="text-align: center; margin: 0;">Directors / Department Managers</p> <ul style="list-style-type: none"> To understand the regulations relevant to your area of responsibility; Ensure your team implement company HSE policies and procedures; Ensure your team members receive appropriate HSE related training; Ensure appropriate levels of resource are allocated for your team to achieve HSE objectives; Report any HSE issues and incidents to the Sr. HSE Manager; Consider the HSE implications of any changes to equipment, practices and procedures; Regularly participate on HSE Committee meetings.
<p style="text-align: center; margin: 0;">Senior HSE Manager</p> <ul style="list-style-type: none"> Provide expert advice to all levels of the organization on Occupational Health, Safety and Environmental matters; Develop and implement, in collaboration with management team, appropriate policies and procedures to ensure all statutory requirements are complied with; Communicate and coordinate all HSE initiatives; Ensure all inspection and reporting requirements are complied with; Ensure regular inspection and audit of premises and systems of work to ensure safe working conditions; Monitor, assess and report on HSE performance to the executive management. Evaluate and respond appropriately to all HSE related communication and publications; Maintain a central register of all relevant documents and official notices; Ensure all incidents are been registered and all HPI are investigated. 	<p style="text-align: center; margin: 0;">Project Managers / Line Managers</p> <ul style="list-style-type: none"> Understand and implement all H&S policies and procedures relevant to your area of responsibility; Ensure employees are given induction or refresh HSE trainings that include emergency, first aid and accident reporting procedures; Ensure adequate supervision is available at all times; Be responsible for good storing, safe material handling and housekeeping. Ensure that all defects and unsafe conditions are promptly reported and rectified; Ensure safe systems of work are complied with at all times; Report any HSE issues and incidents to the Sr. HSE Manager; Carry out any HSE audits and inspections as required. 	<p style="text-align: center; margin: 0;">ALL Employees*</p> <ul style="list-style-type: none"> Make yourself familiar with HSE policy and procedures and follow that at all times; Take care of your own safety and that of your colleagues; Follow instructions given by those responsible for HSE; Report all hazards immediately to your line manager; Report all accidents and damage immediately to your line manager; Don't misuse or interfere with any safety equipment; Never put yourself in a situation that could cause injury to yourself or others;
<p style="text-align: center; margin: 0;">Visitors / Contractors</p> <ul style="list-style-type: none"> Comply with the H&S policy and procedures and any instructions given by those responsible person; Not to work on premises until all HSE related documentation requested by the company has been provided and has been approved. 		



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Multi Dimenssion Contracting Company



10

Standard Procedure For Personal Protective Equipment



MULTI DIMENSSON CONTRACTING COMPANY
MDCC

STANDARD OPERATING PROCEDURE:
PPE (PERSONAL PROTECTIVE EQUIPMENT)



Standard Procedure For Personal Protective Equipment.



Prepared By:

MULTI DIMENSSON CONTRACTING
COMPANY



MULTI DIMENSSON CONTRACTING COMPANY
MDCC

STANDARD OPERATING PROCEDURE:
PPE (PERSONAL PROTECTIVE EQUIPMENT)



I. Introduction and Purpose

The purpose of the PPE Program is to protect visitors and the employees of MULTI DIMENSSON CONTRACTING COMPANY from the occupational hazards within the workplace by providing protective equipment (PPE). It is our goal to use engineering controls as the primary method for protecting employees. However, when additional protection is necessary, employees will wear PPE. The scope of this program includes PPE for eye, face, head, foot, and leg and hand protection. If respirators and/or hearing protection is necessary, the organization's Respiratory Program and Hearing Conservation program, respectively, will cover their use.

II. Scope

This SOP is applied for all the of MULTI DIMENSSON CONTRACTING COMPANY location.

III. Responsibility

The person responsible for coordinating the program is HSE Manager, HSE Inspector & HSE Officer. This person will make certain that hazard assessments are conducted, appropriate PPE is assigned, and affected employees receive training. The responsible person will also be in charge of maintaining the documentation for this program. Department managers should advise the responsible person of changes in the requirements for PPE (for example, new procedures, and processes requiring PPE, omission of a job or task). Additionally, managers should consult with the responsible person before purchasing any new PPE.

IV. Hazard Assessments

Each task and/or job will be assesses to determine foot, head, eye, face, and hand hazards present and the proper PPE that should be worn. The assessments will include observation of the following sources of hazards:

Impact: Flying chips, objects, dirt, particles, collision, and motion hazards.

Penetration: Falling/dropping objects, sharp objects that cut or pierce.

Compression: Rollover or pinching.

Chemical: Splashing, burns, fumes.



MULTI DIMENSSON CONTRACTING COMPANY
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STANDARD OPERATING PROCEDURE:
PPE (PERSONAL PROTECTIVE EQUIPMENT)



Temperature Extremes: Sparks, splashes from molten materials, burns from high/low temperatures

Harmful Dust: Dirt, particles, asbestos, lead

Light Radiation: Welding, cutting, brazing, lasers, furnaces, lights

A Hazard Assessment form will be completed for each job and/or task and will serve as certification that a hazard assessment has been performed. The person conducting the hazard assessment will also survey jobs that are non-routine or periodic. In some cases these assessments may not be completed until the jobs are scheduled. Hazard assessments will be update/evaluated whenever conditions or procedures change.

V. Selection of PPE

The responsible person will make certain that the personal protective equipment in use is appropriate for the identified tasks, provides a level of protection that meets or exceeds the minimum required to protect employees from the hazards, and meets all OSHA / SASO requirements as specified in OSHA's & NFPA PPE standard.

VI. Training and Fit Testing

The responsible person will make certain that all affected employees receive training on

- ♣ What PPE is necessary and why
- ♣ How to wear PPE properly
- ♣ PPE limitations and capabilities, and
- ♣ PPE care and maintenance.

Each employee will demonstrate that he or she understands the training and will sign the PPE Assignment, Training, and Fit-Test Form. The information on the form will include the name of the employee, the date(s) of training, and the type of PPE the employee is certified to wear.

Continu..




MULTI DIMENSION CONTRACTING COMPANY
MDCC

STANDARD OPERATING PROCEDURE:
PPE (PERSONAL PROTECTIVE EQUIPMENT)

PPE (Personal Protective Equipment) Demand

A... Safety Shoes Recommended to be changed every Six Months/As required. 	B... Hard hat (Helmet) To be changed every three years. 	
Safety is Number "1" Priority		
		
Keep Safety, Be Safe, Breath Safe, Act Safe is the Message of AI – MULTI DIMENSION CONTRACTING COMPANY Management.		
Tick "✓" PPE for required work, use combination of different class.		
1.. Construction Safety PPE: A/B/C/D/E/G/H/I/J/K/L	2.. Electrical Work Safety PPE: A/B/C/D/F/G/H/I/J/K/L	3.. Machine Safety PPE: A/B/C/D/E/G/H/I/K/L
4.. Scaffolding Safety PPE: A/B/C/D/E/G/H/I/J/K/L	5.. Hot Work Safety: A/B/C/D/E/G/H/I/J/K/L	6.. Confined Space Safety PPE: A/B/C/D/E/G/H/I/J/K/L

ASM-P-06 Dated 2023 Rev (17) 2025



MULTI DIMENSION CONTRACTING COMPANY
MDCC

STANDARD OPERATING PROCEDURE:
PPE (PERSONAL PROTECTIVE EQUIPMENT)

7.. Loading / Unloading PPE: A/B/C/D/E/G/H/I/J/K/L	8.. Metal Work Safety PPE: A/B/C/D/F/G/H/I/J/K/L	9.. Paint / Chemical Work PPE: A/B/C/D/E/G/H/I/J/K/L
--	--	--

*** For any Activity & Job more than one class of PPE shall be used, if it involves a combination of different work from 1 to 9. A, B, C, G is mandatory for all jobs.

VII. PPE Inspection, Cleaning and Maintenance

Employees will conduct inspection, cleaning, and maintenance of PPE at intervals according to the manufacturer's instructions. They will not use damaged or defective equipment. Individuals with questions about the PPE Program and Policy should address them to the responsible person named above.

SOP Provider: _____
 (MULTI DIMENSION CONTRACTING COMPANY)

ASM-P-06 Dated 2023 Rev (17) 2025





The management system of
Multi Dimension Contracting Company

Al Amoudi Plaza, Palestine Street, P.O. Box 6930, 21452, Jeddah, Kingdom of Saudi Arabia.

has been assessed and certified as meeting with the requirements of
ISO 45001:2018

Under the Scope:

"Provision of Services for Cleaning, Housekeeping, Hospitality, Food Catering, Landscaping, Pest Control & Fumigation, Renovation & Restoration, Maintenance Services for Buildings & Facilities. Supply of Manpower for Airport Support Services and for Administrative Activities for Offices."



Certificate Number : SA200017
Issue date : 23-08-2023.
Valid till : 13-09-2026.
Original issue date : 14-09-2020.

Authorized Signature
 RICI Company Ltd.
www.ricilonline.com

*This certificate remains valid subject to successful surveillance audits and maintenance of management system as per certification rules and procedures of RICI Company Ltd.
 *Further clarification regarding scope of this certificate and applicability of ISO 45001:2018 requirements may be obtained from the organization.
 *This certificate remains property of RICI Company Ltd., to whom it must be returned upon request.





Scan to Verify

Page 1 of 1

7067, Salman Al Farisi 3002, Al Khalidiyah Al Janubiyah Dist., Dammam, Kingdom of Saudi Arabia
[Email: scheme@ricilonline.com](mailto:scheme@ricilonline.com)

List of Completed Projects Kingdom-wide

almajal ServiceMASTER

المجال سيد الخدمات

شهادة إنجاز مشاريع

إلى من يهمه الأمر

نحن شركة المجال سيد الخدمات سجل تجاري 4030023927 المقاول الرئيسي لمقعد تأهيل و ترميم وتطوير مباني ومقرات المياه الوطنية على مستوى مدن المملكة العربية السعودية ، نشهد بأن شركة البعد المتعدد للمقاولات و المقيدة بالرقم الوطني الموحد 7035094015 ورقم السجل التجاري 1010872462 نفذت كمقاول باطن خلال 2023 و 2024 أعمال الإنشاء و الترميم والتشطيب والتدوير الداخلي وتوريد وتركيب كامل الأنظمة الميكانيكية والكهربائية الخاصة و جميع الأعمال والتوريدات الأخرى وذلك بموجب أوامر الشراء المرفقة بالجدول أدناه ، حيث بلغت قيمة الأعمال المنجزة و التوريدات الأخرى (فقط ستة وثلاثون مليوناً ومائة وستة وثلاثون ألفاً وتسعمائة وأربعون ريالاً سعودياً وستون غللة لا غير)

#	Location	project name	po	po total	Completion rate	Completed works
1	Madina	OPERATION & MAINTENANCE	333790	364,737.00	100.0%	364,737.00
2	Madina	TOWER BUILDING	333781	330,129.58	100.0%	330,129.58
3	Madina	TRAINING BUILDING	333776	102,062.50	100.0%	102,062.50
4	Madina	LABORATORY BUILDING	333780	298,108.75	100.0%	298,108.75
5	Madina	CUSTOMER SERVICES	333783	160,315.75	100.0%	160,315.75
6	Riyadh	BILDA (FLOOR TILES AND BATH)	334034	377,039.00	100.0%	377,039.00
7	Riyadh	MAIN LINES RAWDA	334033	534,755.75	100.0%	534,755.75
8	Skaka	port cabinet to Aljeef	333775	88,550.00	100.0%	88,550.00
9	Riyadh	Disaster Buiding	334155	52,166.30	100.0%	52,166.30
10	Riyadh	MOZELA BUEIDING	334152	1,049,315.00	100.0%	1,049,315.00
11	Riyadh	Twer riyadh main management	335016	58,880.00	100.0%	58,880.00
12	Madina	Additional job madina 1	334201	278,829.00	100.0%	278,829.00



الإدارة العامة : جدة - الشرفية - طريق المدينة الطالع - هاتف : ٢٤٩٥٠٠ (٠١٢) - فاكس : ٢٤٩٤٨٨ / ٩٥٠٠ - بريد إلكتروني : info-support@almajal.com ٢٤٩٤٨٨ - ص ب ٦٩٣٠ جدة ٢٤٩٤٨٨
سجل تجاري رقم ٢٤٩٤٨٨ وإشراك الغرفة التجارية رقم ٥٥٧٥ خدمات العملاء : ٢٠ ٢٤٩٤٨٨ ٨٠٠ www.almajal.com

almajal ServiceMASTER

المجال سيد الخدمات

13	Madina	Additional job madina 2	334202	244,950.00	100.0%	244,950.00
14	ARAR	Fence Arar	334513	354,016.00	100.0%	354,016.00
15	ASIR	Asphalt layer asir ulfasm	335106	141,507.50	100.0%	141,507.50
16	HAIL	Fence Hail	334487	322,948.75	100.0%	322,948.75
17	HAIL	KITCHEN BATHROOM HAIL	334505	241,905.72	100.0%	241,905.72
18	HAIL	Cabin Hail	334488	220,133.00	100.0%	220,133.00
19	Riyadh	HUTEEN AREA	335215	66,010.00	100.0%	66,010.00
20	QASSIM	MAIN BUILDING QASSIM	335456	93,104.00	100.0%	93,104.00
21	Riyadh	WATERPROOF OF LINES BUILDING	335487	106,375.00	100.0%	106,375.00
22	Riyadh	FISALIA- RADHYA 2-6 DRAIN SYS PROJ	335382	281,175.00	100.0%	281,175.00
23	Jazan	مشروع مكيفات جازان	335709	184,000.00	100.0%	184,000.00
24	Riyadh	مشروع تركيبات الحمامات	335711	473,616.00	100.0%	473,616.00
25	Riyadh	مشروع الغاز والفول	335710	161,241.50	100.0%	161,241.50
26	Jazan	ترميم مبنى اداري أبو عريش	335707	703,621.75	100.0%	703,621.75
27	Baha	ترميم مبنى اداري الباحة	335708	432,923.25	100.0%	432,923.25
28	Madina	ترميم حمامات المدينة	335712	130,944.75	100.0%	130,944.75
29	Bisha	مشروع تكيف بيشة	336089	74,520.00	100.0%	74,520.00
30	Riyadh	تركيب حمام خارج الكوارث	336360	293,386.85	100.0%	293,386.85
31	Riyadh	DISASTER entrance development	336722	398,915.45	100.0%	398,915.45
32	Riyadh	PORT CABIN (5) DAWADMI AND SAJER	336419	169,395.00	100.0%	169,395.00
33	Riyadh	INSTALL PARKING SHADE TO ALDWADMI	336421	181,424.00	100.0%	181,424.00
34	Riyadh	INSTALL FLOOR BOX ULISHA	337031	340,045.80	100.0%	340,045.80
35	Riyadh	مشروع عزل السطح بمبنى مراك	336734	234,600.00	100.0%	234,600.00
36	Makah	إعادة ترميم مشروع زمر بمكة	337125	919,879.25	100.0%	919,879.25
37	Riyadh	إعادة تأهيل مبنى السلام بالترعة	336379	1,529,387.30	100.0%	1,529,387.30
38	Jazan	أعمال إنشائية - ترميم مبنى اداري أبو عريش	337573	726,821.85	100.0%	726,821.85
39	QASSIM	الاسوار الانشائية في القسم	337123	1,208,121.00	100.0%	1,208,121.00
40	QASSIM	تركيبات الانشائية في القسم	337779	755,320.00	100.0%	755,320.00
41	HAIL	تركيبات حائل	337118	474,950.00	100.0%	474,950.00
42	ARAR	تركيبات عرار	337023	168,549.75	100.0%	168,549.75
43	HAIL	ترميم مبنى حراسات الأمن في حائل	337117	428,702.75	100.0%	428,702.75
44	ARAR	عزل مبنى عرار	337032	319,539.00	50.0%	159,769.50
45	HAIL	الاسوار الانشائية حائل	337122	817,259.00	50.0%	408,629.50
46	Riyadh	تركيبات القويمية	338052	230,140.30	100.0%	230,140.30
47	Riyadh	إنشائي مبنى الكوارث	337896	521,687.15	100.0%	521,687.15
48	Riyadh	ترميم مبنى الحلاء الشلي	338051	431,928.50	100.0%	431,928.50
49	Riyadh	لتطوير و لصين مبنى مخبرات المعززة	337895	483,161.00	100.0%	483,161.00



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المجال سيد الخدمات

50	abha	إعادة تأهيل وترميم مبنى المنطقة في أبها	338403	1,978,000.00	100.0%	1,978,000.00
51	Riyadh	إعادة تأهيل و ترميم مبنى المنطقة الثالثة - القيصية	338843	1,323,647.70	100.0%	1,323,647.70
52	Riyadh	إعادة تأهيل و ترميم مبنى المنطقة الثالثة - العزيزية	339075	1,415,720.15	100.0%	1,415,720.15
53	alkharj	إعادة تأهيل و ترميم مبنى الخرج	338844	859,132.80	100.0%	859,132.80
54	Skaka	ترميم غرف الأمن - سكاكا	338846	415,660.60	100.0%	415,660.60
55	Riyadh	ترميم مطبخ الموظفين - بالرياض	338746	171,465.00	100.0%	171,465.00
56	Riyadh	توريد و تركيب تركيبات نظفي التريهية بالرياض	338760	253,575.00	100.0%	253,575.00
57	QASSIM	توريد وتركيب وصيانة الأنظمة الانشائية بالقسم	338756	76,055.25	100.0%	76,055.25
58	Skaka	ترميم وحدة أعمال الجوف	338758	164,337.30	100.0%	164,337.30
59	Jazan	إعادة تأهيل وترميم مبنى وحدة أمن جازان	338447	856,750.00	100.0%	856,750.00
60	Riyadh	ترميم مبنى الشلي	339582	1,243,040.75	100.0%	1,243,040.75
61	Riyadh	مبنى الخدمات الطبية المنوحة	337269	189,536.10	100.0%	189,536.10
62	Riyadh	اسفلت الماز	336662	216,125.25	100.0%	216,125.25
63	QASSIM	بوابة أمنية بريدة	336361	342,427.22	100.0%	342,427.22
64	Riyadh	مستودعات 6B الرياض	339790	765,187.00	100.0%	765,187.00
65	Riyadh	مستودعات 3B الرياض	339789	536,360.00	100.0%	536,360.00
66	Dammam	ترميم مبنى الدمام الرئيسي بالدمام	339016	6,118,698.05	50.0%	3,059,349.03
67	HAIL	ترميم وحدة أعمال مياه حائل	339253	1,459,764.58	100.0%	1,459,764.58
68	HAIL	ترميم حمامات حائل	339252	222,111.00	100.0%	222,111.00
69	Riyadh	STEEL STRUCTURE FOR HANKAR 1500	340537	761,185.00	60.0%	456,711.00
70	Riyadh	STEEL STRUCTURE FOR HANKAR 3500	340539	1,671,640.00	60.0%	1,002,984.00
71	TABUK	RENOVATION BATHS -NWC UNIT AT TABUK	338750	525,345.30	100.0%	525,345.30
72	Riyadh	DISASTER RENOVATION - BACK YARD -STAGE	339583	768,909.55	50.0%	384,454.78
73	Riyadh	PARK SHADE BILDA - RIYADH	339580	163,875.00	100.0%	163,875.00
74	SKAKA	AC QORAYAT-ARAR -SKAKA-OWIKILA-RAFHA	339022	42,550.00	100.0%	42,550.00
				41,122,273.40		36,136,940.60

ونشهد بأن شركة البعد المتعدد للمقاولات أنجزت تلك الأعمال بنجاح وبالتزام كامل بمعايير الجودة والمواعيت المحددة لاستلام كافة الأعمال

المدير الإقليمي



الإدارة العامة : جدة - الشرفية - طريق المدينة الطالع - هاتف : ٢٤٩٥٠٠ (٠١٢) - فاكس : ٢٤٩٤٨٨ / ٩٥٠٠ - بريد إلكتروني : info-support@almajal.com ٢٤٩٤٨٨ - ص ب ٦٩٣٠ جدة ٢٤٩٤٨٨
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Samples of Completed Projects Purchase Orders

شركة البعد المتعدد
Multi dimension Co (MDCC)



almajal ServiceMASTER

Purchase Order

Page 1 of 7
PO # 333776

Supplier: Multi Dimension Contracting Company
23526
Saudi Arabia

Status: Approved
PO Number: 333776
Date: 13-JUN-2023
Rev: 0
Buyer: Robot Buyer

Ship To: Al-Amoudi Plaza
Saudi Arabia

Bill To: almajal service master
Al-Amoudi Plaza
Jeddah ,Saudi Arabia

Note to Supplier: Yosuf Marwan Yosuf Shahin - 533486339

Note to Receiver: PR# 332825 - National Water Company -
Project ID: 35077 - Central

Payment terms: Upon Delivery

Other Note: Kisflow ID: Pk7EM8Y6K4I - Requester:
Nada Salem

Line	Item	Item Description	Deliver On	UOM	QTY	Unit Price	Amount (SAR)	VAT (%)	VAT Amount
1	2005566	Contracting Service		ACT	1	88,750.00	88,750.00	15	13312.5

Instructions

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified

Subtotal

Discount

VAT

Total

88,750.00
0.00
13,312.50
102,062.50

Terms and Conditions

1. almajal has the right to reject the whole quantity or part of it in the case of non-compliance with the specifications.
2. Supplier is obliged to adhere to the specifications and quantity as per the Purchase Order.
3. Each Purchase Order should have separate invoices and one invoice should not have more than one (1) Purchase Order.
4. Supplier is obliged to the standard health & safety policy for any products or services supplied to almajal.
5. Supplier is obliged to almajal anti-bribery act policy.
6. Supplier shall deliver all outstanding invoices in the address described in Purchase Order.
7. almajal is not obliged to pay any dues for Goods/Services supplied without a Purchase Order.
8. almajal is not obliged to pay any dues for Goods/Services supplied if the invoice has not been submitted to its Finance Dept. within 30 days from the date of delivering the Goods.
9. No change or modification of the Items, specifications, terms, conditions and prices appearing in the Purchase Order shall be binding upon Purchaser unless expressly agreed in writing by Purchaser.
10. Supplier shall promptly notify Purchaser in the event that any Goods subject of the Purchase Order are affected by changes in drawings, specifications or design, and Supplier shall not change the Purchase Order without prior written consent of Purchaser or incorporate any such changes in the Purchase Order.
11. Delivery note must contain receiver name, employee number, telephone and signature of authorized person.
12. Supplier shall submit a statement of account every end of the month to almajal's Finance Dept. in below address.
13. Supplier is obliged to ensure that expiry date of any goods must be not less than 12 Months from the date of receiving the goods.
14. Supplier is obliged to pack the goods on pallets as per Saudi Customs regulation for all imported goods. Should the supplier failed to meet the Saudi Customs Regulation with regard to packing; all implied penalties will be deducted from the supplier invoice.
15. Should almajal receiving any poor/broken goods or in case of manufacturers defect then Supplier shall bear all costs and expenses resulting from the packing, shipping, customs clearance and duties, also the Supplier shall bear any fines caused by faulty materials manufacturers in the third parties.
16. almajal may impose a penalty up to 10,000.00 SAR on any Supplier for providing damaged goods.
17. almajal may impose a penalty clause of 1% for every week in case of delay on delivery with a maximum of 10% from the total amount.
18. Supplier is obliged to submit the Original Invoices, Delivery Note and Copy of Purchase Order within maximum (3) working days from the date of delivering the goods by hand or registered/recorded mail forwarder to:
Address - almajal Head Office 5th floor Al Amoudi Plaza behind Ramda Hotel Jeddah, KSA. Tel: +966 12 284-9743
19. For all International Suppliers, Please indicate "Mohammad Bin Aboud Al-Amoudi (almajal)" in Order Confirmation, Commercial Invoices, Performa Invoice, Packing list, Bill of Lading / Airway Bill & (SAGO Certificate if required).
20. Supplier is committed to almajal procurement terms and conditions, Supplier COC and Business Ethics when starting supplying the goods and it is considered consented for the above and the followings.

V.1

almajal ServiceMASTER

Purchase Order

Page 1 of 7
PO # 334487

Supplier: Multi Dimension Contracting Company
23526
Saudi Arabia

Status: Approved
PO Number: 334487
Date: 30-JUL-2023
Rev: 0
Buyer: Robot Buyer

Ship To: Al-Amoudi Plaza
Saudi Arabia

Bill To: almajal service master
Al-Amoudi Plaza
Jeddah ,Saudi Arabia

Note to Supplier: Ibrahim Mohamed Ibrahim Abdeirazek -
0510218894

Note to Receiver: PR# 333500 - National Water Company -
Project ID: 35077 - Hall

Payment terms: 50% advance - 50% after delivery.

Other Note: Kisflow ID: Pk7XlyR7kH7k - Requester:
Nada Salem

Line	Item	Item Description	Deliver On	UOM	QTY	Unit Price	Amount (SAR)	VAT (%)	VAT Amount
1	2005566	Contracting Service		ACT	1	280,825.00	280,825.00	15	42,123.75

Instructions

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified

Subtotal

Discount

VAT

Total

280,825.00
0.00
42,123.75
322,948.75

Terms and Conditions

1. almajal has the right to reject the whole quantity or part of it in the case of non-compliance with the specifications.
2. Supplier is obliged to adhere to the specifications and quantity as per the Purchase Order.
3. Each Purchase Order should have separate invoices and one invoice should not have more than one (1) Purchase Order.
4. Supplier is obliged to the standard health & safety policy for any products or services supplied to almajal.
5. Supplier is obliged to almajal anti-bribery act policy.
6. Supplier shall deliver all outstanding invoices in the address described in Purchase Order.
7. almajal is not obliged to pay any dues for Goods/Services supplied without a Purchase Order.
8. almajal is not obliged to pay any dues for Goods/Services supplied if the invoice has not been submitted to its Finance Dept. within 30 days from the date of delivering the Goods.
9. No change or modification of the Items, specifications, terms, conditions and prices appearing in the Purchase Order shall be binding upon Purchaser unless expressly agreed in writing by Purchaser.
10. Supplier shall promptly notify Purchaser in the event that any Goods subject of the Purchase Order are affected by changes in drawings, specifications or design, and Supplier shall not change the Purchase Order without prior written consent of Purchaser or incorporate any such changes in the Purchase Order.
11. Delivery note must contain receiver name, employee number, telephone and signature of authorized person.
12. Supplier shall submit a statement of account every end of the month to almajal's Finance Dept. in below address.
13. Supplier is obliged to ensure that expiry date of any goods must be not less than 12 Months from the date of receiving the goods.
14. Supplier is obliged to pack the goods on pallets as per Saudi Customs regulation for all imported goods. Should the supplier failed to meet the Saudi Customs Regulation with regard to packing; all implied penalties will be deducted from the supplier invoice.
15. Should almajal receiving any poor/broken goods or in case of manufacturers defect then Supplier shall bear all costs and expenses resulting from the packing, shipping, customs clearance and duties, also the Supplier shall bear any fines caused by faulty materials manufacturers in the third parties.
16. almajal may impose a penalty up to 10,000.00 SAR on any Supplier for providing damaged goods.
17. almajal may impose a penalty clause of 1% for every week in case of delay on delivery with a maximum of 10% from the total amount.
18. Supplier is obliged to submit the Original Invoices, Delivery Note and Copy of Purchase Order within maximum (3) working days from the date of delivering the goods by hand or registered/recorded mail forwarder to:
Address - almajal Head Office 5th floor Al Amoudi Plaza behind Ramda Hotel Jeddah, KSA. Tel: +966 12 284-9743
19. For all International Suppliers, Please indicate "Mohammad Bin Aboud Al-Amoudi (almajal)" in Order Confirmation, Commercial Invoices, Performa Invoice, Packing list, Bill of Lading / Airway Bill & (SAGO Certificate if required).
20. Supplier is committed to almajal procurement terms and conditions, Supplier COC and Business Ethics when starting supplying the goods and it is considered consented for the above and the followings.

V.1

almajal ServiceMASTER

Purchase Order

Page 1 of 7
PO # 334505

Supplier: Multi Dimension Contracting Company
23526
Saudi Arabia

Status: Approved
PO Number: 334505
Date: 01-AUG-2023
Rev: 0
Buyer: Robot Buyer

Ship To: Al-Amoudi Plaza
Saudi Arabia

Bill To: almajal service master
Al-Amoudi Plaza
Jeddah ,Saudi Arabia

Note to Supplier: Ibrahim Mohamed Ibrahim Abdeirazek -
0510218894

Note to Receiver: PR# 333525 - National Water Company -
Project ID: 35077 - Hall

Payment terms: 50% advance - 50% after delivery.

Other Note: Kisflow ID: Pk7YV64bx7MH - Requester:
Nada Salem

Line	Item	Item Description	Deliver On	UOM	QTY	Unit Price	Amount (SAR)	VAT (%)	VAT Amount
1	2005566	Contracting Service		ACT	1	210,352.80	210,352.80	15	31552.92

Instructions

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified

Subtotal

Discount

VAT

Total

210,352.80
0.00
31,552.92
241,905.72

Terms and Conditions

1. almajal has the right to reject the whole quantity or part of it in the case of non-compliance with the specifications.
2. Supplier is obliged to adhere to the specifications and quantity as per the Purchase Order.
3. Each Purchase Order should have separate invoices and one invoice should not have more than one (1) Purchase Order.
4. Supplier is obliged to the standard health & safety policy for any products or services supplied to almajal.
5. Supplier is obliged to almajal anti-bribery act policy.
6. Supplier shall deliver all outstanding invoices in the address described in Purchase Order.
7. almajal is not obliged to pay any dues for Goods/Services supplied without a Purchase Order.
8. almajal is not obliged to pay any dues for Goods/Services supplied if the invoice has not been submitted to its Finance Dept. within 30 days from the date of delivering the Goods.
9. No change or modification of the Items, specifications, terms, conditions and prices appearing in the Purchase Order shall be binding upon Purchaser unless expressly agreed in writing by Purchaser.
10. Supplier shall promptly notify Purchaser in the event that any Goods subject of the Purchase Order are affected by changes in drawings, specifications or design, and Supplier shall not change the Purchase Order without prior written consent of Purchaser or incorporate any such changes in the Purchase Order.
11. Delivery note must contain receiver name, employee number, telephone and signature of authorized person.
12. Supplier shall submit a statement of account every end of the month to almajal's Finance Dept. in below address.
13. Supplier is obliged to ensure that expiry date of any goods must be not less than 12 Months from the date of receiving the goods.
14. Supplier is obliged to pack the goods on pallets as per Saudi Customs regulation for all imported goods. Should the supplier failed to meet the Saudi Customs Regulation with regard to packing; all implied penalties will be deducted from the supplier invoice.
15. Should almajal receiving any poor/broken goods or in case of manufacturers defect then Supplier shall bear all costs and expenses resulting from the packing, shipping, customs clearance and duties, also the Supplier shall bear any fines caused by faulty materials manufacturers in the third parties.
16. almajal may impose a penalty up to 10,000.00 SAR on any Supplier for providing damaged goods.
17. almajal may impose a penalty clause of 1% for every week in case of delay on delivery with a maximum of 10% from the total amount.
18. Supplier is obliged to submit the Original Invoices, Delivery Note and Copy of Purchase Order within maximum (3) working days from the date of delivering the goods by hand or registered/recorded mail forwarder to:
Address - almajal Head Office 5th floor Al Amoudi Plaza behind Ramda Hotel Jeddah, KSA. Tel: +966 12 284-9743
19. For all International Suppliers, Please indicate "Mohammad Bin Aboud Al-Amoudi (almajal)" in Order Confirmation, Commercial Invoices, Performa Invoice, Packing list, Bill of Lading / Airway Bill & (SAGO Certificate if required).
20. Supplier is committed to almajal procurement terms and conditions, Supplier COC and Business Ethics when starting supplying the goods and it is considered consented for the above and the followings.

V.1

Schedule of violations and penalties for employees

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جدول المخالفات والجزاءات

(1) مخالفات تتعلق بمواعيد العمل:

م	نوع المخالفة	الجزاء (النسبة المصنومة هي نسبة من الأجر اليومي)			
		أول مرة	ثاني مرة	ثالث مرة	رابع مرة
1/1	التأخر عن مواعيد الحضور للعمل لغاية 15 دقيقة دون إذن أو عذر مقبول إذا لم يترتب على ذلك تعطيل العاملين الآخرين.	إشعار كتابي	5%	10%	20%
1/2	التأخر عن مواعيد الحضور للعمل لغاية 15 دقيقة دون إذن أو عذر مقبول إذا تكرر على ذلك تعطيل العاملين الآخرين.	إشعار كتابي	15%	25%	50%
1/3	التأخر عن مواعيد الحضور للعمل أكثر من 15 دقيقة لغاية 30 دقيقة دون إذن أو عذر مقبول إذا لم يترتب على ذلك تعطيل العاملين الآخرين.	10%	15%	25%	50%
1/4	التأخر عن مواعيد الحضور للعمل أكثر من 15 دقيقة لغاية 30 دقيقة دون إذن أو عذر مقبول إذا تكرر على ذلك تعطيل العاملين الآخرين.	25%	50%	75%	يوم
1/5	التأخر عن مواعيد الحضور للعمل أكثر من 30 دقيقة لغاية 60 دقيقة دون إذن أو عذر مقبول إذا لم يترتب على ذلك تعطيل العاملين الآخرين.	25%	50%	75%	يوم
1/6	التأخر عن مواعيد الحضور للعمل أكثر من 30 دقيقة لغاية 60 دقيقة دون إذن أو عذر مقبول إذا تكرر على ذلك تعطيل العاملين الآخرين.	30%	50%	يوم	يوم
1/7	التأخر عن مواعيد الحضور للعمل لمدة تزيد على ساعة دون إذن أو عذر مقبول سواء تكرر أو لم يترتب على ذلك تعطيل العاملين الآخرين.	إشعار كتابي	يوم	يوم	ثلاثة أيام
1/8	ترك العمل أو الانصراف قبل الميعاد دون إذن أو عذر مقبول بما لا يتجاوز 15 دقيقة	بالإضافة إلى حسم أجر ساعات التأخير			
		إشعار كتابي	10%	25%	يوم
1/9	ترك العمل أو الانصراف قبل الميعاد دون إذن أو عذر مقبول بما يتجاوز 15 دقيقة	بالإضافة إلى حسم أجر مدة ترك العمل			
		10%	25%	50%	يوم



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م	نوع المخالفة	الجزاء (النسبة المصنومة هي نسبة من الأجر اليومي)			
		أول مرة	ثاني مرة	ثالث مرة	رابع مرة
1/10	البقاء في أماكن العمل أو العودة إليها بعد انتهاء مواعيد العمل دون مبرر	إشعار كتابي	10%	25%	يوم
1/11	الغياب دون إذن كتابي أو عذر مقبول: من يوم إلى ثلاثة أيام	يوم	يوم	ثلاثة أيام	أربعة أيام
		بالإضافة إلى حسم أجر مدة الغياب			
1/12	الغياب دون إذن كتابي أو عذر مقبول: من أربعة أيام إلى ستة أيام	يوم	ثلاثة أيام	أربعة أيام	فصل مع المكافأة
		بالإضافة إلى حسم أجر مدة الغياب			
1/13	الغياب دون إذن كتابي أو عذر مقبول: من سبعة أيام إلى عشرة أيام	أربعة أيام	خمسة أيام	فصل مع المكافأة	فصل مع المكافأة
		بالإضافة إلى حسم أجر مدة الغياب			
1/14	الانقطاع عن العمل دون سبب مشروع مدة تزيد على خمسة عشر يوماً متتالية	الفصل دون مكافأة أو تعويض على أن يسبقه إشعار كتابي بعد الغياب مدة عشرة أيام في نطاق حكم المادة (80) من نظام العمل			
1/15	الغياب المتقطع دون سبب مشروع مدداً تزيد في مجموعها على ثلثين يوماً في السنة الواحدة	الفصل دون مكافأة أو تعويض على أن يسبقه إشعار كتابي بعد الغياب مدة عشرين يوماً في نطاق حكم المادة (80) من نظام العمل			



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(2) مخالفات تتعلق بتنظيم العمل:

م	نوع المخالفة	الجزاء (النسبة المصنومة هي نسبة من الأجر اليومي)			
		أول مرة	ثاني مرة	ثالث مرة	رابع مرة
2/1	التواجد دون مبرر في غير مكان العمل أثناء وقت الدوام	10%	25%	50%	يوم
2/2	استقبال زائرين من غير عمال الشركة في أماكن العمل دون إذن من الإدارة	إشعار كتابي	10%	15%	25%
2/3	الأكل في مكان العمل أو غير المكان المعد له أو في غير أوقات الراحة	إشعار كتابي	10%	15%	25%
2/4	النوم أثناء العمل	إشعار كتابي	10%	25%	50%
2/5	النوم في الحالات التي تستدعي يقظة مستمرة	50%	يوم	يوم	ثلاثة أيام
2/6	التسكع أو وجود العاملين في غير محطهم أثناء ساعات العمل	10%	25%	50%	يوم
2/7	التلاعب في إثبات الحضور والانصراف	25%	50%	يوم	يوم
2/8	عدم إطاعة الأوامر العادية الخاصة بالعمل أو عدم تنفيذ التعليمات الخاصة بالعمل	25%	50%	يوم	يوم
2/9	التحريض على مخالفة الأوامر والتعليمات الخاصة بالعمل	يوم	ثلاثة أيام	خمسة أيام	فصل مع المكافأة
2/10	استعمال آلات ومعدات وأدوات الشركة لأغراض خاصة دون إذن	إشعار كتابي	10%	25%	50%
2/11	تدخل الموظف دون وجه حق في أي عمل ليس في اختصاصه أو لم يعهد به إليه	50%	يوم	يوم	ثلاثة أيام
2/12	الخروج أو الدخول من غير المكان المخصص لذلك	إشعار كتابي	10%	15%	25%
2/13	الإهمال في تنظيف الآلات وصيانتها أو عدم العناية بها أو عدم التبليغ عن ما بها من خلل	50%	يوم	يوم	ثلاثة أيام
2/14	عدم وضع أدوات الإصلاح والصيانة واللوازم الأخرى في الأماكن المخصصة لها بعد الانتهاء من العمل	إشعار كتابي	25%	50%	يوم
2/15	قراءة الصحف والمجلات وسائر المطبوعات في أماكن العمل خلال الدوام الرسمي دون مقتضى	20%	50%	يوم	يوم
2/16	تمزيق أو إتلاف إعلانات أو بلاغات إدارة الشركة	يوم	ثلاثة أيام	خمسة أيام	فصل مع المكافأة

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(3) مخالفات تتعلق بسلوك الموظف:

م	نوع المخالفة	الجزاء (النسبة المحسومة هي نسبة من الأجر اليومي)			
		أول مرة	ثاني مرة	ثالث مرة	رابع مرة
3/1	التشاجر مع الزملاء أو إحداث مشاعبات في محل العمل	يوم	يومان	ثلاثة أيام	خمس أيام
3/2	التعارض أو ادعاء الموظف كذباً أنه أصيب أثناء العمل أو بسببه	يوم	يومان	ثلاثة أيام	خمس أيام
3/3	الامتناع عن إجراء الكشف الطبي عند طلب طبيب الشركة أو رفض اتباع التعليمات الطبية أثناء العلاج	يوم	يومان	ثلاثة أيام	خمس أيام
3/4	كتابة عبارات على الجدران أو لصق إعلانات	إنذار كتابي	10%	25%	50%
3/5	رفض التفتيش عند الانصراف	25%	50%	يوم	يومان
3/6	جمع إعلقات أو نقود بدون إذن	إنذار كتابي	10%	25%	50%
3/7	عدم تسليم النقود المحسوبة لحساب الشركة في المواعيد المحددة دون تبرير مقبول	يومان	ثلاثة أيام	خمس أيام	فصل مع المكافأة



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(4) مخالفات تتعلق بالصحة والسلامة:

م	نوع المخالفة	الجزاء (النسبة المحسومة هي نسبة من الأجر اليومي)			
		أول مرة	ثاني مرة	ثالث مرة	رابع مرة
4/1	قيادة المركبة بدون رخصة قيادة	25%	50%	يوم	يومين
4/2	قيادة المركبة برخصة منتهية	25%	50%	يوم	يومين
4/3	السائق والمرافق في المركبة لا يرتدون حزام الأمان	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/4	استخدام الجوال أثناء القيادة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/5	الأكل والشرب أثناء القيادة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/6	السائق يسمح للمرافق بالجلوس في حوض السيارة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/7	تجاوز السائق السرعة المسموحة القانونية	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/8	القيادة تحت تأثير المواد المحظورة	الفصل دون مكافأة إذا ثبت ذلك			
4/9	الحيت بأنظمة سلامة السيارة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/10	اهمال العناية بمركبة الشركة مما يتركب عليه عيوبها أو حالات	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/11	أعطاب أو أخذ مواد السلامة من المركبة كالكفر الاحتياط، حقيبة الإسعافات الأولية، طفاية الحريق، المثلث العاكس... الخ	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/12	استعمال سيارة الشركة خارج أوقات العمل للمصلحة الشخصية	إنذار كتابي	10%	25%	50%
4/13	الامتناع عن ارتداء الملابس والأجهزة المقررة للوقاية والسلامة	إنذار كتابي	يوم	يومان	خمس أيام
4/14	استعمال معدات عمل منتهية، معطوبة أو متهالكة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/15	الاهمال باتخاذ احتياطات السلامة عند العمل بالأماكن الضيقة والمعلقة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/16	الموظف لا يرتدي الزي الرسمي المعتمد والمناسب والتنظيف	إنذار	يوم	يومين	5 أيام
4/17	التدخين في الأماكن المحظورة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/18	رمي مخلفات النفايات في الأماكن غير المخصصة	50%	يوم	يومين	خمس أيام
4/19	الطبخ في مهارج/ غرف النوم	إنذار	10%	15%	25%



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(5) مخالفات تتعلق بإسكان العمالة:

م	نوع المخالفة	الجزاء (النسبة المحسومة هي نسبة من الأجر اليومي)			
		أول مرة	ثاني مرة	ثالث مرة	رابع مرة
5/1	عدم نظافة الغرف وترتيبها	25%	50%	يوم	يومين
5/2	عدم حفظ الأطعمة ومعدات الطبخ في الخزائن المخصصة لها	إنذار	10%	15%	25%
5/3	ترك صنابير المياه جارية أو عدم إطفاء المكيفات عند مغادرة الغرفة	10%	15%	25%	50%
5/4	إزعاج الموظفين داخل الغرف	25%	50%	يوم	يومين
5/5	تغيير السكن أو الغرف المخصصة للموظف من غير أخذ موافقة إدارة السكن	25%	50%	يوم	يومين
5/6	نشر وتعليق الملابس داخل غرف النوم، وعدم حفظها في الخزائن المخصصة للملابس	25%	50%	يوم	يومين
5/7	التدخين داخل الغرف	25%	50%	يوم	يومين
5/8	ترك الأواني المنزلية الغير نظيفة داخل المطبخ	10%	15%	25%	50%
5/9	المبيت خارج السكن مع الأقارب أو الزملاء	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
5/10	استخدام الأجهزة الكهربائية داخل الغرف (التوصيلات الكهربائية المتصلة ببعضها البعض - سخانات كهربائية - الميكرويف)...	50%	يوم	يومين	ثلاثة أيام
5/11	إتلاف مقتنيات الشركة (الأثاث - أجهزة الإنذار - التلجيات - الغسالات - طفايات الحريق - سد مراحض المماعات - كسر صنابير المياه... الخ)	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
5/12	تخزين الأغراض الشخصية وتجميعها بكراتين ووضعها فوق الأسرة داخل الغرف	25%	50%	يوم	يومين
5/13	عدم الالتزام بالآداب والمظهر العام داخل السكن أو عند الخروج منه	50%	يوم	يومين	ثلاثة أيام



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م	نوع المخالفة	الجزاء (النسبة المحسومة هي نسبة من الأجر اليومي)			
		أول مرة	ثاني مرة	ثالث مرة	رابع مرة
4/20	الحيت بمعدات/ وأنظمة سلامة المباني لغرض تخريبها	الفصل دون مكافأة إذا ثبت ذلك			
4/21	جمع الأشياء القديمة والمعدنية والمسخة داخل المكاتب وسكن العمال	50%	يوم	يومين	خمس أيام
4/22	استعمال توصيلات كهربائية متهالكة/ ضعيفة التي قد تؤدي إلى حشور	50%	يوم	يومين	خمس أيام
4/23	تخزين أو استعمال مواد بطريقة غير آمنة	إنذار	25%	50%	يوم
4/24	المدير المسئول لم يبلغ حادثة العمل لقسم الصحة والسلامة في الحال	25%	25%	يوم	يومين
4/25	اهمال المدير المسئول للخطر مما أدى إلى حادثة	يومين	ثلاثة أيام	خمس أيام	الفصل مع المكافأة
4/26	عدم الإبلاغ عن الحوادث للمدير المباشر	25%	50%	يوم	يومين
4/27	التدخين في الأماكن المحظورة والمعلن عنها للمحافظة على سلامة العاملين والشركة	يومان	ثلاثة أيام	خمس أيام	فصل مع المكافأة
4/28	الإهمال أو التهاون في العمل الذي قد ينتج عنه ضرر في صحة العاملين أو سلامتهم أو في المواد أو الأدوات والأجهزة	يومان	ثلاثة أيام	خمس أيام	فصل مع المكافأة
4/29	مخالفة التعليمات الصحية المتعلقة بمكان العمل	50%	يوم	يومان	خمس أيام

Our Gallery

Residentials



شركة البعد المتعدد
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Our Gallery

Steel structure



Our Gallery

Infrastructure



شركة البعد المتعدد
Multi dimension Co (MDCC)



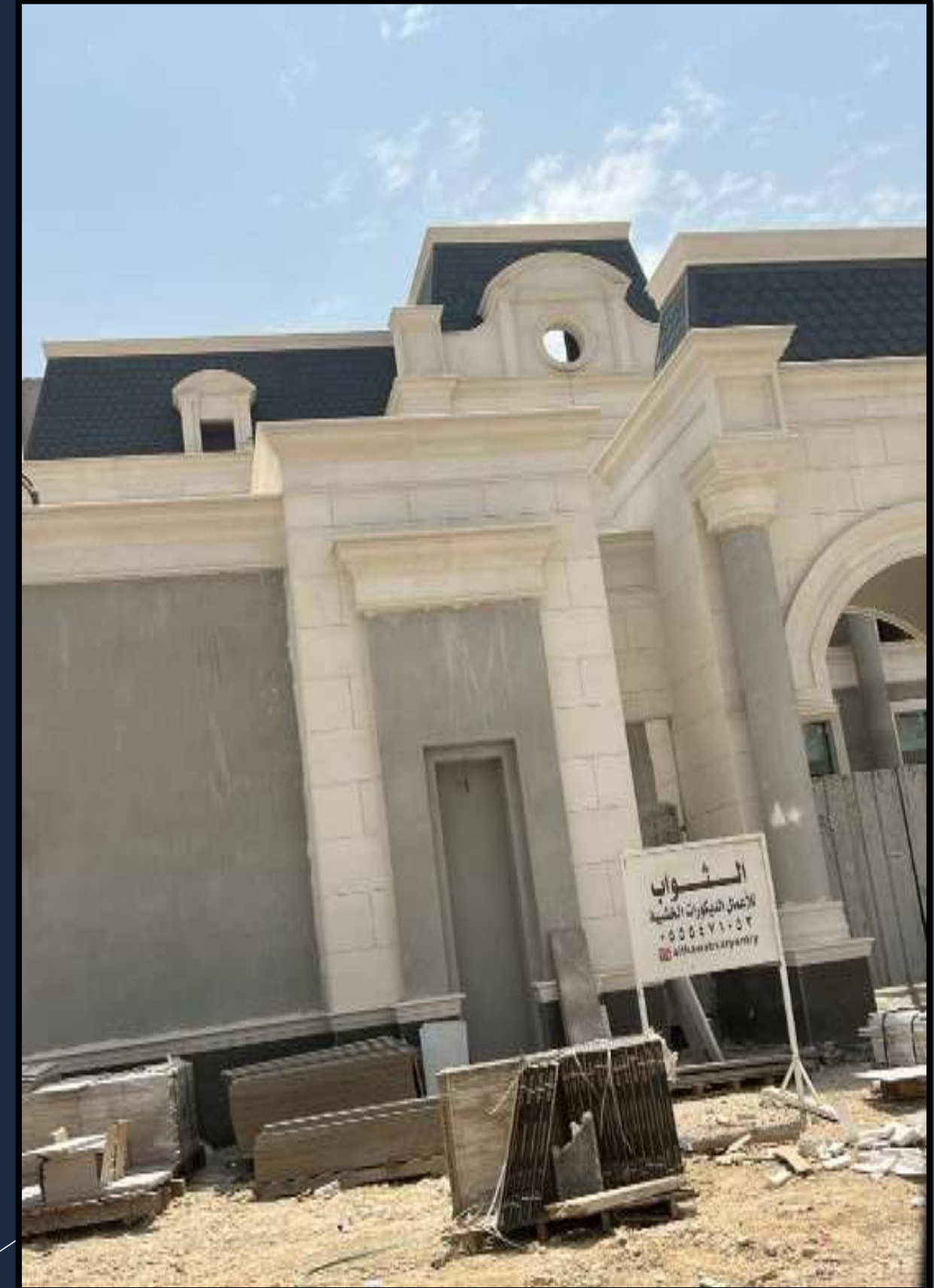
Our Gallery Palaces



Our Gallery

Palaces

شركة البعد المتعدد
Multi dimension Co (MDCC)



Our Gallery

Commercial
Hotels, Banks &
Hospitals &
Towers



شركة البعد المتعدد
Multi dimension Co (MDCC)



Our Gallery

Petrol Stations



شركة البعد المتعدد
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